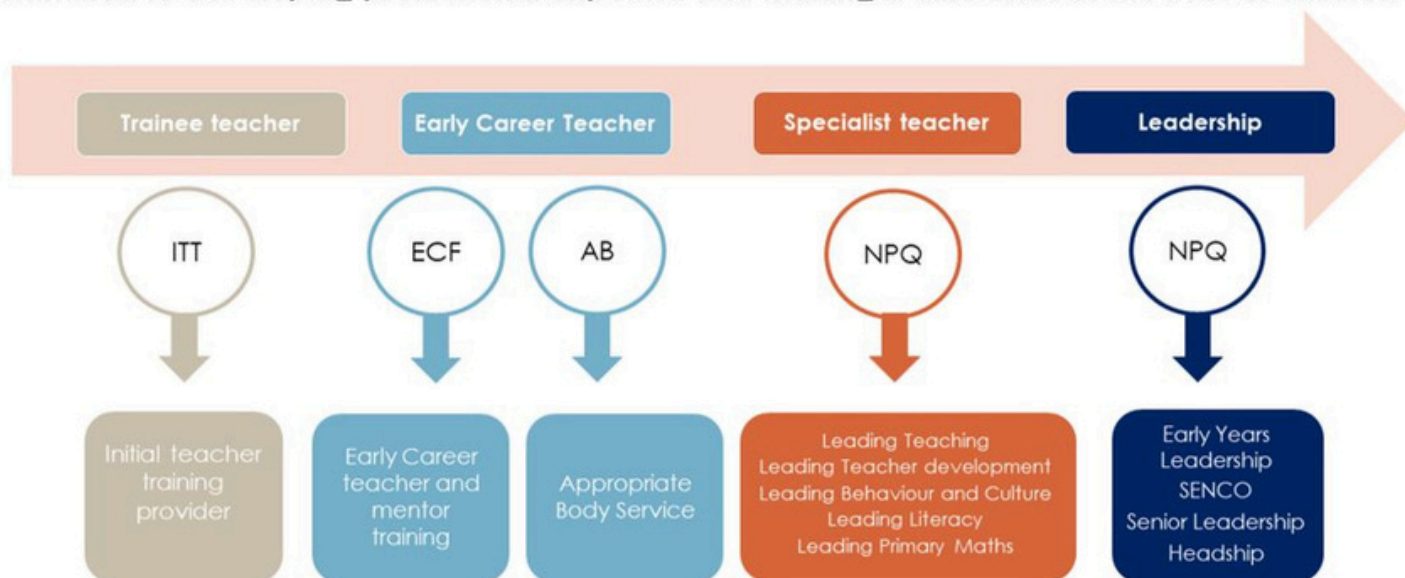


TEACH WEST LONDON

KEY INFORMATION AND UPDATES

Teach West London Teaching School Hub

Committed to developing professional expertise and making a difference to the lives of children



CONTENT

1. Early Career Teachers:

- Appropriate Body
- Early Career teacher programmes
- ECT training programme key dates

2. Initial Teacher Training

3. National Professional Qualifications

4. Upcoming events and training

5. Update your school details

6. Contact details

1. Early Career Teachers

Appropriate Body

All ECTs new to your school **must** be registered with an Appropriate Body before they start their induction. The deadline for all ECTs to be registered with the Appropriate Body is September 2nd 2025.

New ECT Appropriate Body Registration:

- View our registration guide **here.**
- Watch a video on how to register your School on ECT Manager **here.**
- Read the list of information required to register an ECT on ECT Manager **here.**

Information about our Appropriate Body Service - visit our website **here.**

ECT Training Programme

Registration - If your school has chosen to follow the 'Provider-led training funded by the DfE' route with Teach West London/UCL, please see below for registration details.

We welcome your new 2025 ECTs and Mentors to the programme and welcome back our returning Year 2 cohort of ECTs and Mentors.

If you are registering ECTs and Mentors who are starting their induction and are in Cohort 5 (2025) they will be enrolled on the **NEW** Early Career Teacher Programme (ECTP).

Existing participants as well as any newly registered ECTs and Mentors who are in previous cohorts (2024 + 2023), and are part way through their induction, will be enrolled in the existing Early Career Framework (ECF) Programme.

Step 1 (*Only required if your school is new to the Teach West London programme or if your school did not register any Year 1 participants with us in the 2024-25 school year.*)

Please confirm that you wish to partner with Teach West London for delivery of your ECT's training programme 2025. To do this, please complete our 'confirmation of intent' form as soon as possible: **COI FORM**



Step 2 (For all to complete)

Please access the **DfE portal/manage training for ECTs** where the Induction Tutor/Headteacher should:

1. Confirm the ECT Programme your school will be following - *'Provider-led training funded by the DfE'*
2. Confirm your Lead Provider as UCL and Delivery Partner as Teach West London, Twyford CofE Academies Trust
3. Register your ECTs and their Mentors for 2025.

Please click **here** for further guidance on registering early career teachers and **here** for registering their mentors.

- The Headteacher and Induction Tutor should have access to the DfE portal/manage training for ECTs. If your school cannot access the DfE portal/manage training for ECTs, please email: continuing-professional-development@digital.education.gov.uk providing your school name, school URN and request login details.
- Once your participants have been registered on the DfE portal/manage training for ECTs, UCL will start enrolling ECTs, Mentors and Induction Tutors to the ECT Programme courses on the online learning platform, UCL Extend.
- Please ensure accuracy when entering the participant's email addresses on the DfE portal as any errors will cause delay to the participants accessing UCL Extend from September 1st.
- **IMPORTANT message to pass on to your participants** – Please do not attempt to create your own UCL Extend account. This may cause a delay to your enrolment. Please await UCL Extend instructions and welcome comms from UCL which will be sent to your DfE registered email address.
- Teach West London will assign your participants to your local cluster group from September 2025 where they will attend facilitated training sessions and/or local learning communities.
- New ECT Mentors registered in Cohort 5 (2025) who have not already started or completed ECT mentor training, once registered on the DfE portal/manage training for ECTs and enrolled with UCL, will receive a booking link from Teach West London to book onto their preferred Mentor training programme sessions (induction conference and local learning communities).

Do get in touch at info@teachwestlondon.org.uk if your school's Headteacher/ Induction Tutor have not received the 2025-26 training schedules for your local cluster group and/or Cohort 2025 Mentor training programme.

ECT Training Programme Key Dates

Induction Tutors – please share these important dates with ECTs and Mentors. Attendance at these online events is important and will ensure a smooth start to this year's ECT training programmes.

Annual **Delivery Partner Induction Conference** dates for ECTs and Mentors are:

New 2025 ECT Mentor induction conferences (*for ECT mentors who have not mentored an ECT before*): **These are being delivered locally face-to-face, dates were shared with schools in the summer term and will be re-shared w/c 1st Sept.**

Year 1 2025 ECT induction conference (*for Yr 1 ECTs*):

Wednesday 17th September, 4-5pm (delivered online by Teach West London.)

Year 2 2024 and 2023 ECTs and Mentors (*For Yr 2 ECTs and their mentors*):

Wednesday 24th September, 4-5pm (delivered online by Teach West London.)

Online links for these conferences will be shared w/c 8th September.

More guidance is available on our website [here](#).

2. Initial Teacher Training

Congratulations to our 108 trainees who were successfully awarded QTS at the end of 2024-25 and are now ECTs, many of whom are employed in West London. Welcome to our 121 trainees who are training to teach with Teach West London this year and thank you to all our partner schools who are offering valuable training placements.



“ It has been hugely beneficial for us to host trainees from Teach West London. They have added to our capacity as a school and are keen to learn and develop their expertise. ”

ITT Placement school feedback

If you are hosting a Teach West London trainee in 2025-2026, please refer to the emails sent to School ITT Leads from either:

primaryITT@teachwestlondon.org.uk or secondaryITT@teachwestlondon.org.uk

Do you know someone who has the potential to be an excellent classroom practitioner? please ask them to [get in touch](#) to find out more about how they can train to teach with Teach West London. Trainees can choose QTS only or QTS + PGCE courses.

3. National Professional Qualifications

Applications for the autumn 2025 cohort open on Monday 8th September, with funded places still available. Find out more about funding for NPQs in the autumn 2025 cohort [here](#).

Teach West London works alongside UCL to deliver the suite of NPQs for the Autumn 2025 cohort. We've successfully trained over 1400 professionals since 2021. Find out more about the UCL programmes [here](#).

Sign up for updates on registering for an NPQ [here](#).

4. Upcoming events and training

September 3rd - Induction tutor drop-in and Q&A event

This training is for school induction leads. This is optional – you only need to attend if you need support or have questions.

September 8th - Welcome to Teach West London

If you have responsibility for staff development and have not worked with Teach West London before or want to know more, please come along and have your questions answered.

There are also several **Appropriate Body Training** events now available to book via our website.

View and book your place for all our events [here](#).

Contact us

ECF, NPQ and General enquiries:

info@teachwestlondon.org.uk

ITT enquiries: ITT@teachwestlondon.org.uk

ECT Induction / AB enquiries:

AB@teachwestlondon.org.uk

Appropriate Body (AB) Lead: Lesley Mackenney

Telephone number: (0)20 3301 3180

Website: teachwestlondon.org.uk

Update your school details

We're keen to communicate with the right person at your school. So that we can prepare and support your school effectively, please update your school details by completing [this](#) short form.