Using the Notes App to scan work on an iPhone or iPad
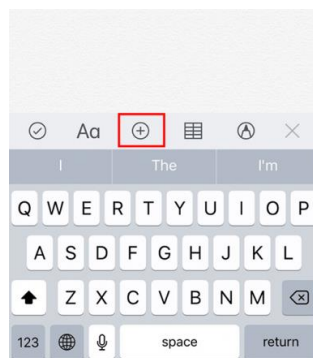
If you are wanting to send a picture of your work to a teacher it is better to scan it than take a picture of it. You can also add an explanation or more information to it.
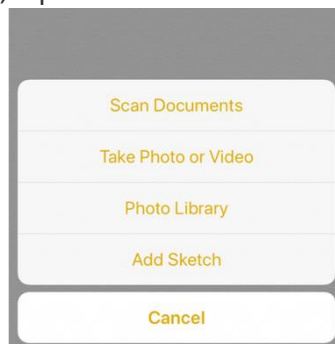
Step 1: Open the Notes app on your iOS device.
Step 2: Create a new note or open an already existing note.
Step 3: You'll find a set of editing tools at the bottom of the note. If the keyboard is open, the tools will be above it. Tap on the **+** button

Step 4: From the menu that opens, tap on **Scan Documents.**

Step 5: The camera is displayed, ready to scan your document. Point it at the document you wish to scan. It will automatically detect the document and its edges, and will snap a perfect shot without requiring any input from your side.

Step 6: You can now edit the scanned document to fix the edges in case the scanner didn't get it right. Tap on any edges of the document that you want to fix, then move it to the spot where it should be. Once done, tap on **Use Scan**. In case you're not satisfied with the scanned document, you can press **Retake**.

The scanned document will be added to the note that you had open.

Step 7: Click on the three dots in the top   corner and then on **Send A Copy** to email
it to your teacher.