

Dear Parent / Carer,

We are really looking forward to welcoming our new Year 12 students becoming part of our community. We truly believe that these students have made a great choice for their future.

We have compiled a list of frequently asked questions in order to support the transition. If you have further questions, please do not hesitate to ask.

What does the college day look like?

Tutor Time - 8:45am – 9:05am
Period 1 - 9:05am – 10:05am
Period 2 - 10:05am – 11:05am
Break - 11:05am – 11:20am
Period 3 - 11:20am – 12:20pm
Period 4 - 12:20pm – 1:20pm
Lunch - 1:20pm – 2:00pm
Period 5 - 2:00pm – 3:00pm

We are inviting all students to participate in Covid testing as per government guidelines.

In order to conduct testing, we must have received consent. Please complete this by going to <https://bhcet.org.uk/covid19/> and then selecting The English Martyrs Catholic School and Sixth Form College.

Every student who has given consent will be tested twice in the first week of the term. Year 12 will be asked to come into college on **Friday 3rd September** to have their first test. Please see details in the covering letter.

College will begin on Monday 6th September, and students will need to be in the Common Room for 8.40am so that we can allocate Form Groups and begin induction.

As part of the extensive programme of support and development that we offer we have additional compulsory sessions:

Tutor Time: Tutor Time takes place every morning and provides students with the opportunity to meet with their Personal Tutor, as well as offering a programme of sessions that aim to develop knowledge and skills that will support learning.

Study Support: This is a designated time when students are expected to be in a particular classroom to undertake independent study.

MET: Students will attend two, one-hour lessons of MET (Morals, Ethical & Theological study) over the fortnight. MET helps students to develop independent thinking and debating skills on a range of contemporary topics linked to morals and ethics, such as war and human rights.

PPD (Personal and Professional Development): Every Monday from 9.00am until 10.00am students will attend PPD. This session is used for a range of activities, from working in small groups with tutors to the year group coming together in the Common Room to listen to a variety of interesting external speakers.

If students have a free period, they are welcome to leave the site. We ask that students sign out at the main office for health and safety purposes.

All students will be allocated a Personal Tutor from our experienced team of staff who will be the first port of call should students have any issues they would like to discuss. Subject staff are also approachable and will help students in any way they can. Miss Knox will be Head of Year 12 and she will support students both academically and pastorally. Beverley Scaife offers careers and personal support to our Sixth Form students.

Students may be eligible to receive financial support to help with their studies by applying for one of the many bursaries available. More details can be found on our website at <https://ems6.bhcet.org.uk/financial-support/>.

If you need to discuss this further, please contact our Finance Department on finance@ems.bhcet.org.uk.

We have a dedicated Sixth Form Bistro in the Common Room that provides tasty and nutritious meals and snacks. This operates a cashless system so please make sure you have an account set up with ParentPay in advance of the start of term. If students studied with us in Year11, your account should remain active. If you have any issues with accessing an account or need to set up an account, please contact: finance@ems.bhcet.org.uk. Students are also free to bring in a packed lunch or go out for lunch.

We have lockers available for students. We ask for a £5 deposit paid via ParentPay which is then reimbursed when students return the key at the end of their time with us. More information will follow regarding the distribution of lockers in the first fortnight at the college.

If you have any other urgent queries, you can contact Miss Knox on kknox@ems.bhcet.org.uk.

We look forward to meeting the students on 6th September 2021.

The Sixth Form Team