



THE FORUM CENTRE

Policy Name	Charging & Remissions Policy
Date of approval	01 October 2025
Next review due	September 2026
Signed	<i>K. Rickford.</i>
Date	09/10/25
Position	Headteacher

CHARGING AND REMISSIONS POLICY

Every school must have, and publish for parents, its charging policy. This policy lists The Management Committee's decisions with regards to The Forum Centre.

Activities within the school day or part of an examination course:

Any payment from parents for these activities is voluntary but if parents are unable or unwilling to contribute, it may be that the activity will not be able to take place.

Pupils will never be treated differently whether or not their parents have made any such payments.

Activities outside the school day and not part of an examination course

For these activities payment may be required for pupils to take part.

Residential Visits

Payment may be required in respect of residential visits taking place mainly outside school time and not required for an examination course.

The Management Committee's policy is not to enter pupils for examination courses requiring residential study mainly within school time.

Public Examinations

The Headteacher has the delegated responsibility to decide whether pupils are entered for particular examinations.

The Headteacher has the authority to charge for examination entries in certain circumstances.

The Headteacher is authorised to request payment for wasted examination fees.

Loss and Damage to School Property

Parents of a pupil who damages or loses any item of school property or equipment, including, for example, windows or computer software, are liable for the cost of repair or replacement.