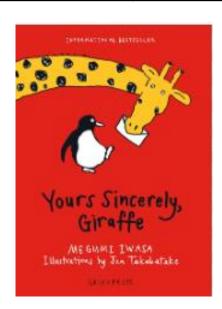
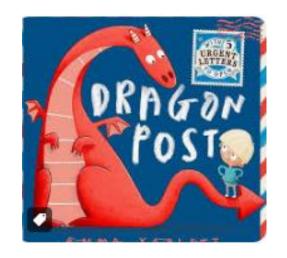
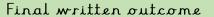
Writing to inform - Letters Key texts: Yours Sincerely, Giraffe by Megumi Iwasa and Dragon Post by Emma Yarlett

ESSENTIAL VOCABULARY	
Subordinate clause	An additional sentence after a conjunction.
Conjunction	A word that joins two clauses.
Letter	Written or typed way of communicating
Formal	Important and polite.
Informal	The opposite of formal, slang language might be used.
Statement	A sentence that tells the reader a fact or idea.
Question	A sentence that asks something.
Command.	A sentence that tells you how something should be done.





English Knowledge Organiser



To write a letter.

Non-Negotiables for this piece of work

- Capital letters at the beginning of each new sentence or the name of a person.
- · Using fingers spaces.
- Using adjectives.
- · Neat and Cursive writing.
- Use a variety of conjunctions to extend sentences.

Writing features

- Adjectives.
- I can use full stops and capital letters in most of my sentences.
- I can write in the present tense,
- I can write in the past tense.
- I can use the words 'or', 'and' and 'but' to link parts of my sentences.
- I can write all of my lower-case letters in the correct place and the right way round.
- I can use sensibly sized finger spaces.

Learning objectives

Develop positive attitudes towards to writing.

Learn how to use familiar punctuation correctly.

Write for different purporses.

Learn how to use expanded noun phrases to describe and specify.

Correct choice and consistent use of present tense and past tense throughout writing.

Learn how to use new and familiar punctuation correctly, including exclamation marks.

Learn how to use sentences with different forms: statement, question, command.

Learn how to use subordination and coordination.

Plan and say out loud what they are going to write.

Write down ideas and/or key words.

Make simple additions, revisions and corrections to their own writing by evaluating their writing with the teacher and other pupils.

Use sentences with different forms.

Encapsulate what they want to say, sentence by sentence.

Re-read writing to check it makes sense.

Form lowercase letters of the correct size relative to one another.