



Together As One

EXCEEDING EXPECTATIONS

The Khalsa Academy Wolverhampton

KVI - Khalsa Sixth

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Principal: Mrs Anita Kaur Notta



8th September 2021

Dear Parents/Carers,

Re: Behaviour, Expectations, Prohibited Items, Uniform & Class Charts

At The Khalsa Academy Wolverhampton we strive to provide our students with outstanding teaching and learning, both academically and holistically. A crucial aspect in achieving excellence is the high standards and expectations we set for the behaviour of our students. In order to maintain and build upon the existing high standards of behaviour we adhere to our detention and isolation policies.

Students will gain negative points; C Codes and/or Out of Class Codes for every occurrence where they are deemed to have failed to display one or more of our school values or sub-values. E.g. C2 awarded for failing to display Daya (Compassion) or for failing to display Respect; a sub-value of Pyaar (Love).

Behaviour systems are supported by offering an informal warning as a reminder of acceptable demonstration of our school values. If students are talking off task, not fully engaged in work, fiddling with equipment when told not to or refuse to follow any 'reasonable request' to behave appropriately, the following system will apply:

C1	This is a formal verbal indication that the student is at this stage and needs to address their behaviour. Staff will record the sanction. No further sanction is applied.
C2	This is a second verbal warning. At this point, a strategy (moving groups/tables, removing equipment) will occur to help students refocus their behaviour. Staff will record the C2. The Head of Year or another member of the Pastoral team may speak with the student about their behaviour.
C3	Students will be sent to a 'buddy room' within the department. A conversation between the class teacher, Head of Department and the student will take place, reflecting on their poor behaviour. Staff will record the C3. A 30-minute detention will automatically be recorded on Class Charts.
On Call	If a student has progressed through C1 – C3 and cannot remain in the lesson, or behaves in an extreme manner (swearing, violence, racism, homophobia etc.) there will be an On Call issued – a member of the Pastoral team or SLT will remove the student from the classroom and they will spend the rest of the lesson and/or day in Isolation. Staff will record the On Call on Class Charts. A 60-minute Head of Year detention will be automatically recorded on Class Charts.
Out of Class Codes	If a student's behaviour escalates or they display behaviour that is deemed to be more severe in nature the relevant Out of Class Code should be applied. Staff will record the Out of Class Code on Class Charts. A 30-minute or 60-minute Head of Year detention will be automatically recorded on Class Charts dependent upon the Code administered.

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All detentions take place Tuesday to Friday afternoons at the end of the school day. Students in detention will serve either a 30-minute, 60-minute or 90-minute detention as a result of any infringement of our behaviour policy. All Value points both positive and negative are reported directly to yourselves via the Class Charts App. Class Charts also sends a notification when a detention is logged. It is a requirement that all students attend any detention set, failure to attend will result in an additional detention needing to be served. All students must attend on the set date, students who travel via public or school transport will be expected to attend the detention along with all other students. We appreciate that this may cause some inconvenience for families, however, if we are to develop our students into model citizens then we must work together to show students that there are consequences to their actions.

Day	Detention Length
Monday – Thursday	30-minute detentions 60-minute Head of Year detentions
Friday	30-minute detentions 60-minute Head of Year detentions 90-minute SLT detentions

Whilst in detention or isolation students are expected to follow strict instructions regarding their behaviour as follows;

- Enter in silence
- Uniform to be worn correctly
- Follow all instructions the first time
- Mobile phones turned off and in bags in line with the Mobile Phone Policy
- Coats must be removed
- Whilst in detention or isolation students must remain silent
- Leave the detention or isolation in silence and leave the school site immediately
- Any infringement of the above will result in a repeat detention or day(s) in isolation

All students have been provided with their parents Class Charts login information along with this letter. Please download the Class Charts App via the App Store or the Play Store to access your child’s behaviour log.

The health and wellbeing of our students is of the utmost importance to us at TKAW and therefore we have made the decision to prohibit the following items being brought onto the school premises; energy drinks, chewing gum, fizzy drinks, sweets and any other substance deemed inappropriate. Possession of chewing gum will result in a 30-minute detention the following school day.

As a school we pride ourselves on the impeccable standards of uniform displayed by our students. Students are expected to follow the uniform policy at all times, this includes wearing black leather/ faux leather shoes, grey school trousers/skirts, a school blazer and their lanyard.

I am delighted to say that the vast majority of our students follow the policy, look smart every day and would like to thank parents/carers on their support. However, there remains a small minority of students who continue to be ‘challenged’ by the policy.

We will continue to enforce our expectations stringently and any student who arrives at school in incorrect uniform will be asked to return home and will be allowed back into school once they are in the correct uniform.

Staff will administer routine uniform, bag and mobile phone inspections as and when required, with full student cooperation expected. Any student failing to comply will be sanctioned according to the behaviour policy.

The actions outlined above are part of our ongoing pursuit of excellence and drive to ensure our students have the highest standards required to be successful in a modern working environment.

Thank you for your cooperation in this matter.

Yours Faithfully,

M. S Dhillon

Mr M S Dhillon
Associate Assistant Principal - Pastoral