

The Kingsway Association

Spring Term Meeting
Date: 23/01/23
Time: 18:00
Location: Foxland Campus

Attendees:

Richard Knott (Acting Head); Shaun Holdom (Chair); Debs Wilkinson (Secretary); Kate Rowbottom (Parent); Fiona Leary (Parent); Gillian Burton (Parent); Tejas Shah (Parent).

Apologies:

Suzanne Courtney (Treasurer); Jane Grace (Parent); Pradip Patel (Parent); Claire Chadwick (Parent).

Introductions:

Round the table introductions and overview of The Kingsway Association (TKA). Some new faces this evening. Some parents / families had arrived under the belief it was a Parents' Evening, after seeing the reminder on ClassCharts.

Update from Headteacher:

Parentpay / Gateway – RK advised that payments for trips and activities have now been migrated to Gateway. Lunch payments still on Parentpay.

New website being set up and so unable to load minutes to existing website

Social Media has been utilised more of late. All agreed that they had started to see more activity online.

RK fed back about the latest school Production which had been deemed a success.

Following the departure of AJO, TWA has moved into the position of Transition Lead. RK queried whether an e-version of the Transition Pack would be better for new starters than hard copy letters / forms. All agreed this would be much better. School to investigate.

Upcoming Teacher Strike Days were discussed in brief. School to make a decision and inform parents w/c 23/01/23 to allow them to make necessary provisions. RK advised that although schools were to be notified of how many staff belonged to the striking Union(s), they were not informed how many staff would be striking.

Finances:

Treasurer (SC) unavailable this evening to provide an update.

Group discussion around the need to add signatories to the bank account and that TKA needed to find out details of recent donations.

SH advised no new bids had been received since November '22 meeting and therefore, other than donations, the balance(s) would remain the same. **SH to obtain books from SC prior to the next meeting.**

Balance as of 26th September 2022, as follows:

- £6561.53 in the current account
- £5392.91 in the reserve account
- Of this, £1,384.05 ringfenced for previously submitted invoices (£284.09 and £1099.96 respectively).
- Further £4,725.25 agreed for bids submitted in November '22 meeting.

Available balance (after bids): £5,845.15

Previous bids yet to be paid. RK advised that school had already paid for the items from their own budgets and that he was liaising with the **Finance Dept to send invoices to TKA for reimbursement.**

Bids:

No new bids.

General:

- o Discussion about parent donations. Suggested that Termly donation of £15 be introduced (rather than quarterly) as easier to manage in school calendar and would generate similar funds. Proposed that this be added as an optional payment on both ParentPay and Gateway and that a link be included to show information of where and how TKA allocate funds (using pdf previously shared by SH). **RK to progress. SH to provide PDF for link.**
- o Parent WhatsApp group set up and working well. Latest minutes to be provided to group via this method until new website operational. **DW to action.**

Next Meeting:

- **Mon 17th April 2023 @ 6pm.**