The Kingsway School – Remote Education Policy

Policy Owner:	N. Dean
Last Review:	November 2026
Next Review:	July 2027

1. Purpose and Scope

This policy outlines The Kingsway School's approach to delivering high-quality remote education when in-person attendance is not possible. It applies to all pupils of compulsory school age and is informed by the DfE's guidance on remote education.

2. Principles

- **Attendance First**: In-person attendance is prioritised. Remote education is a last resort, used only when attendance is not possible but pupils are well enough to learn.
- **Curriculum Continuity**: Remote education will align closely with the in-school curriculum to ensure consistency and progression.
- **Accessibility**: Efforts will be made to ensure all pupils have access to necessary resources and support.

3. When Remote Education Will Be Provided

Remote education may be offered in the following scenarios:

- **School Closures or Restrictions**: Due to public health guidance, extreme weather, or other emergencies.
- **Individual Circumstances**: When a pupil is unable to attend school but is well enough to learn, such as during recovery from illness or medical procedures.

3.1 Exclusions

Where a pupil is serving a fixed-term exclusion, the school is committed to providing full-time remote education from day one of the exclusion, as per the DfE requirement. This ensures that the pupil continues to access their curriculum entitlement and remains engaged in their education.

Provision includes:

- Access to lesson materials via Google Classroom, aligned with their curriculum
- Assignment of appropriate independent learning tasks.

- If a pupil is excluded for more than five days, additional support may be provided to ensure learning is appropriately tailored and structured.
- In the situation where a pupil is permanently excluded from school, all of the above applies until after the 5th day where the Local Authority will provide the education.

4. Delivery of Remote Education

4.1 Platforms and Tools

- **Primary Platform**: Google Classroom will be used so students can access live lessons, curriculum materials, assignments, and communication.
- **Supplementary Resources**: Sparx Reader, Sparx Maths, SENECA Learning, Oak National Academy and BBC Bitesize may be utilised to support learning.

4.2 Lesson Structure (if live lessons are necessary)

- **Live Lessons**: Scheduled according to the regular timetable where feasible in the event of a school closure or restriction.
- **Recorded Content**: Provided when live sessions are not possible.
- **Assignments**: Regular tasks with clear deadlines and feedback mechanisms.

4.3 Engagement and Feedback

- **Monitoring**: Attendance and participation in remote sessions will be recorded by the class teacher.
- **Feedback**: Timely and constructive feedback will be provided on submitted work.

5. Support for Pupils and Families

5.1 Access to Technology

- **Device Provision**: Laptops or Chromebooks may be loaned to pupils lacking suitable devices.
- **Internet Access**: Support may be offered to ensure reliable internet connectivity.

5.2 Additional Support

- **Special Educational Needs**: The school will work with the SEND team to ensure pupils with identified needs can continue to access their learning remotely. Support will be prioritised in line with pupils' Education, Health and Care Plans (EHCPs) or SEN support plans.
- **Wellbeing**: The pastoral team will focus support on pupils who are identified as vulnerable or who are not engaging with remote education. This may include weekly contact from a form tutor or a member of the year team, with frequency adjusted according to level of need.

6. Safeguarding and Data Protection

- **Safeguarding**: All remote interactions will adhere to the school's safeguarding policies, ensuring the safety and wellbeing of pupils.
- **Data Protection**: Personal data will be handled in compliance with GDPR and the school's data protection policies.

7. Communication

- **Information Sharing**: Parents and carers will be informed about remote education plans and expectations via school comms.
- **Support Channels**: Clear lines of communication will be maintained for queries and assistance: subject teachers for curriculum enquiries; the year teams for pastoral matters.

8. Review and Evaluation

This policy will be reviewed annually or in response to significant changes in guidance or circumstances.

9. Cross References

Safeguarding and Child Protection Policy
Attendance Policy
Teaching and Learning Policy
Online Safety Policy/Acceptable Use Policy
Behaviour: Ready Respect Safe Policy
SEND Information Report
Data Protection Policy