

Headteacher Mrs A. Fowler

The Kingsway School

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It is important that your child is in school every day so that they are able to participate in activities that are geared towards sharing exam tips and advice on how to gain as many marks as possible in their GCSE exams. Your child's timetable has been adapted to best support them with their final preparations for exams. Students are expected in school as normal from 8:30am until 3pm everyday unless stated otherwise on the timetable. No home study sessions have been agreed until the final day of this half term. Home study sessions will be interleaved with face to face sessions that will be running in school after half term.

Please avoid making medical appointments for your child at this critical time in their preparation. If on the rare occasion your child does have an appointment we request that a screenshot of the appointment confirmation is emailed in to your child's form tutor and Pastoral Head of Year. Please notify school at least 24 hours in advance of any pre planned absence due to appointments. Any appointments without supporting evidence will be recorded as unauthorised. The safety of your child is always our priority therefore your child will not be released from school without confirmation of a pre planned appointment.

If your child is unwell, school policies need to be followed. These include your child being seen by a first aider who will assess if your child is too unwell to remain in school. If this is the case then the school will contact home. Children who are too unwell to be in school must be collected by a named contact, they will not be permitted to make their own way home nor will they be released into the custody of someone who is not a parent/carer unless this has been agreed in advance with the school. Your child's safety is always our priority and your child will not be released from school without school contacting home after a first aid assessment.

Students who have unauthorised absence risk not being invited to participate in activities to celebrate their time at Kingsway. These include the final Leavers Assembly and the Prom. We want your child to have the best opportunities to get the grades they need for the next stage of their journey and for that to happen they need to be in school. Thank you as always for your continued support.



Miss Linnecor, Deputy Headteacher