

Mrs J Lowe, Headteacher
The Kingsway School, Foxland Road, Cheadle, Cheshire SK8 4QX
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December 2022

Dear Applicant,

RE: APPLICATION FOR THE POST OF LEARNING SUPPORT ASSISTANT

Thank you for your interest in the post of Learning Support Assistant

We currently have temporary 12 month vacancies for Learning Support Assistants – full time working is 31 hours 40 minutes per week (Monday to Friday), term time only. Part time applicants should state how many days they wish to work, for example 19 hours per week - 3 days per week) term time only.

The salary is in accordance with APT & C Scale 3 which is currently an actual salary of £15,590 to £15,874 for hours and weeks worked for 31 hours 40 minutes per week and £9,443 to £9,605 for 19 hours per week.

Applicants should possess the following qualities or skills:

- ❖ Have a grade C or above (or equivalent) in literacy
- ❖ Have a pleasant and calm approach and good interpersonal skills
- ❖ Keen to develop skills and work as part of a team
- ❖ Motivated and be aware of the need for confidentiality

The posts are available as soon as possible, 12 months temporary in the first instance (subject to Safeguarding clearance), term time only but this may be extended to permanent based upon pupil need), The hours of work are usually 8.25am – 3.00 pm Monday, Wednesday, Thursday and Friday and 8.25 until 4.00 pm on Tuesday (which includes a half hour unpaid lunch break).

If you wish to apply for the post, please complete an application form which can be found on our school website at www.kingsway.stockport.sch.uk and return to Ms N Tye by noon on Friday 6th January 2023.

Should you require any further information, please do not hesitate to contact Ms Natalie Tye, School Secretary on the number shown above.

I look forward to receiving your application.

Yours sincerely,

R Knott,
Acting Headteacher.