



School: The Lanes Primary
Meeting title: Special CV19 meeting of the governing body
Date and time: Wednesday 27 May 2020 at 6.00pm
Location: Virtual meeting using Teams

Membership
'A' denotes absence

Mrs H Tarrant
Mrs R Briody
Mrs S Brown
Mrs N Masters
Mrs A Cawdell
Mr R Guyler (vice-chair)
Mr A Barker (chair)
Mr T Herbert
Mrs C Heath
Mrs S Birchall
Mrs L Wignell
Dr J Twycross
Miss R Duthie
Mrs J Revill (Headteacher)
Mrs H Carre

In attendance

Mr D R Allen (clerk to the governors)
Mrs M Brown – associate member
Miss A Hodkin – associate member

SGB/01/20 Apologies for absence Action

There were no apologies for absence.

SGB/02/20 Declaration of interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

SGB/03/20 Governors to consider the proposed plans to reopen the school gradually from 1 June 2020

The headteacher gave a broad outline of the planned measures. Full details are available on governorhub.

The school is planning a phased return, with different year groups commencing week beginning 8 June 2020, initially two days per week for Y6 and Reception.

The following week Y1 children will be admitted, again for two days, with the above groups moving to three days.

Moves to four days are planned.

Children of key workers and vulnerable children will continue to be admitted as at present.

All of the above are dependent upon things working well, with little or no scope for additional children nor staff illnesses.

Governors questioned what response there had been from parents. Approximately 80% of parents of eligible children had stated that they wished to send their children back to school.

This is nearly full capacity. Some staff are not able to return to work, being in the vulnerable group themselves or having a partner who is.

Governors sought assurance that home schooling would continue for those children not returning to school.

A governor noted a minor discrepancy related to a letter to parents and the school schedule.

The headteacher noted this, but informed the meeting that not all plans are shared with parents. However, the documents would be made consistent.

The Head teacher has contacted key worker parents and more places have been made available. Parents are still encouraged to keep the children at home if they can.

A governor enquired if the headteacher knew what other local schools are doing. She responded that each school was taking a slightly differing approach.

Governors asked if there is any potential for an increase in demand week on week.

There is little further capacity. The situation will be reviewed on a weekly basis.

Governors sought clarification on the guiding principles in making decision in relation to school reopening.

- Safety of both pupils and staff is paramount – plans were made bearing this totally in mind
- Both staff and parents had been consulted.
- The continuing importance of some form of education.

The meeting noted that this is actually a directive from the government, most headteachers would probably have preferred to wait until September 2020.

It was further noted that there had been constant changes in advice from the D f E.

Governors asked just how much school could be made to feel like school?

They asked if any provision is in place if either children or parents “break the rules”.

All parents have been most supportive.

SGB/04/20 **Governors to review the risk assessments and challenge their robustness**

The headteacher reminded the meeting of the LA based risk assessment form – completed and uploaded onto governorhub.

Most risk assessments had been considered either low or medium.

Governors enquired where safety information had been found – either LA or D f E.

Advice from the D f E seemed to change on a daily basis, where “bubbles” were now being promoted as the best measure.

A further Health and Safety – LA COVID19 School re-opening checklist is to be completed by the headteacher, chair and Mrs Birchall the next day.

Ht, chair _
SB

Governors also noted the range of checklists – classroom, isolation room, toilet, room cleaning, PPE availability and use, etc.

SGB/05/20 Governors to be updated on the results of staff and parent consultation with regard to the proposed gradual reopening of the school from 1 June 2020

The headteacher informed the meeting that staff had been extremely helpful and supportive, with regular virtual meetings being held.

Several staff members had agreed to work outside of their normal year groups.

Consultation with parents had been maintained well throughout this situation.

All parents had been supportive of measures taken and planned.

SGB/06/20 Governors to challenge the level of wellbeing support being provided to staff and pupils

The headteacher stated that, whilst “school will not be school” in these circumstances, it is important for the children that some form of education continues.

Staff have been fully consulted and are fully committed to making the proposed plan work.

Governors offered support to the headteacher and school, if they could be of any assistance.

SGB/07/20 Governors to consider the actions to support wellbeing support of the Senior Leadership Team, especially the headteacher

The meeting sought assurance from the headteacher that she has a satisfactory work-life balance.

She responded stating that the planning for this re-opening had been a massive undertaking – but had received major support from the two heads of school.

All three are managing to spend some time away from school.

The SLT had been consulted on plans, with regular virtual communication.

Governors offered support, if they could be of any assistance.

They stated that there is no need to increase the regular virtual meetings with the chair. No formal written report is necessary.

SGB/08/20 Governors to determine how future monitoring and review will take place during the gradual reopening period.

The headteacher informed the meeting that the situation would be monitored on a daily and weekly basis, with weekly reports to the chair.

She informed the meeting that it could be necessary to change arrangements or close the school at any time.

Governors sought clarification of the situation if one person within a bubble is taken ill.

Governors asked what would happen if a parent changed his/her mind and wanted to then send a child to school.

The headteacher again stated that there is very little spare capacity and she may have to refuse the request.

Whilst governors noted this, they did enquire if the school would receive support from the LA in this situation.

The headteacher stated that it is impossible to just magic teachers to increase capacity.

The meeting agreed that a further meeting may be necessary in 3 – 4 weeks time in order to fully review the situation.

It was noted that the regular termly FGB meeting to be held next Tuesday 2 June would be too soon to make any decisions on this matter.

The meeting briefly discussed assessment issues.

SGB/09/20 Determination of confidentiality of business

It was

resolved

That there were no confidential items.

The meeting closed at 7.05pm.

Signed (chair) Date