



Present:

Neil McKinlay (NM)
 Tom Hollingsbee (TH)
 Andy Martin (AM)
 Robin Maxwell (RM)-arrived at 6:16 pm
 Sarah McGuire (SM)
 Karen Key (KK)

Also in attendance:

Caroline Lowe (CL)-Headteacher
 Sue Pomeroy (SP)-Clerk to governors

Apologies:

George Hughes (GH)
 Jayne Chapman (JC)

Absent

Rachel Horsley

	Governance and Administration	Action
1.	<p>Welcome, Quorum, Apologies and Declarations</p> <p>The Chair opened the meeting and confirmed that it was quorate. He welcomed Karen Key to her first meeting of the LGB. Apologies were received and accepted from George Hughes and Jayne Chapman. There were no conflicts of interest declared with the business of the meeting.</p> <p>Unless otherwise stated, all papers referred to had been uploaded to Governor Hub prior to the meeting.</p> <p>Minutes of the previous meeting</p> <p>The Minutes of the Egerton LGB meeting held on 28th February 2024 were accepted as an accurate record and would be signed by the Chair on Governor Hub.</p>	
2.	<p><u>Matters Arising</u></p> <p>It was confirmed that all actions had been met and closed as appropriate.</p>	
3.	<p>Skills Audit Analysis</p> <p>The clerk thanked governors for completing the audit. No training needs for the board as a whole had been identified. Any low scores were due to new, inexperienced governors joining the board. NM would contact the Director of Quality, AH, regarding induction materials. ACTION</p> <p>Governors were also invited to contact the clerk if they had any specific training requests.</p> <p>NM informed governors that two new potential governors had been identified and that he would forward the required paperwork to AH for consideration at the Governance Committee on 17.07.24. ACTION</p> <p>Chair of LGB</p> <p>NM had indicated that he was willing to stand as Chair of the LGB for 2024-25. The clerk and asked for any further nominations via Governor Hub and none had been</p>	<p>NM</p> <p>NM</p>

	received. NM's appointment as Chair would be ratified by the Governance Committee on 18.07.24.	
	Strategic Direction and Progress Against Priorities	
5.	<p>School Improvement Plan (SIP)-review 2023-24</p> <p>The Headteacher's report had included a review of the SIP targets. CL explained that the school had worked on its three targets throughout the year and that some would carry over into 2024-25.</p> <p>Priority 1-Quality First Teaching (QFT) with a focus on boys and SEND. Once the Year 6 results were released, the school would have more information to update the target on boys' performance and that of pupils with SEND. Internal data shows that boys are still behind girls. The school is hoping to see a positive impact on boys' writing following the introduction of the Pathways to Write scheme. The QFT target would be removed for 2024-25 and replaced with one on Reading and Writing, with a focus on boys and SEND.</p> <p>Priority 2-Ensure excellence in all aspects of EYFS. A number of external audits had taken place, including governor monitoring visits. Phonics data is strong with 93% passing the screening test in Year 1. This is up 7% from last year. Drawing club for Early Years has had a significant impact on early writing. Maths is also strong and 81% achieved GLD. There are two children with high needs in this cohort and the figure would have been 88% if they were not included in the data. This target will be replaced with one relating to the merger of pre-school with the main school. The introduction of Little Wandle into pre-school would be one area of focus as the pre-school are not required to use a scheme but it is important for transition.</p> <p>Priority 3-Assessment across all subject areas. The school had done a significant amount of work on end point assessments. Mike Cladingbowl had carried out a quality assurance visit and identified next steps. This priority would be revised and carried over.</p>	
6.	<p>Priorities 2024-25</p> <p>The Headteacher confirmed the priorities for 2024-25:</p> <p>1-Standards of Reading and Writing, incorporating boys and SEND 2-Preschool transition 3-Continue with end point assessments</p> <p>Education</p>	
7.	<p>Admissions and Pupil Numbers</p> <ul style="list-style-type: none"> • There had been no leavers or new admissions. • There are currently 208 pupils on roll (1 child had joined today). • 27 places had been confirmed for September 2024 and a further request had been received for a child wanting to move from a local school. • 2 children in the current Reception class may remain in Reception next year due to their needs. This would mean that Reception is full, but Year 1 would have only 24 pupils. 	
8.	<p>Attendance</p> <p>Attendance up until 13.06.24 stands at 95.9% which is good compared to national average.</p> <p>Q. Persistent absence in Year 1 seems high? Is the school aware of the reasons? R. The majority is due to illness, and it is a challenge to get some children into school. Attendance meetings are held with parents.</p>	

<p>9.</p> <p>10.</p> <p>11.</p> <p>12.</p> <p>13.</p> <p>14.</p>	<p>Behaviour</p> <ul style="list-style-type: none"> • One pupil had received a one-day suspension. • There had been no instances of bullying. • Physical intervention had been used with one pupil. All staff have received Team Teach training. <p>Curriculum-Progress Covered below.</p> <p>Curriculum-Attainment Spring term 2024 data by year group was included in the Headteacher’s report.</p> <ul style="list-style-type: none"> • The new writing programme had been introduced. • There are no GD writers in Year 5. However, this class is being taught by a teacher covering maternity leave and the data may be overly cautious. • Year 3 is the weakest cohort academically. The school has been aware of this over a period of time and is addressing the issues. • Summer term 2024 data would be provided to governors in the autumn term 2024. <p>Curriculum-Link Governor Visits The following visits had taken place:</p> <ul style="list-style-type: none"> • Early Years (Priority 2)-TH, NM The visit took place three weeks ago. Governors met the EYFS lead and reviewed the phonics results and data. They observed the Phonics scheme in action and discussed the staffing requirements to deliver interventions and boosters. All children (except two with complex needs) had reached the ELG’s. • End point assessments (priority 3) -GH GH had spoken to children from three different groups to discuss their learning. He had found inconsistencies in the end point assessments and some children had been able to discuss their learning more confidently than others. The Headteacher confirmed that end point assessments would remain as a priority for the school. • Quality First Teaching (Priority1)-this visit had been postponed until the SATS data had been released. It would now take place in September 2024. (NM and JC to do.) • The SENCO would send a SEND report to SM. <p>Use and Impact of Sports Funding Governors noted the report.</p> <p>Update on External Visits-SCiES Review, Behaviour review, Quality Assurance Visit</p> <ul style="list-style-type: none"> • The SCiES audit had taken place on 29.02.24 and the report had been extremely positive. • The SCiES team spoke to staff and students and observed the children at different points during the day. The interviewed the DSL and the Safeguarding governor. • Next steps were highlighted on slide 12 and all are being addressed. These include lockdown procedures. The Headteacher informed governors that a lockdown procedure is now in place and the next step is to practise this without unduly worrying the pupils. A letter would be sent to parents in advance. 	
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15.	<ul style="list-style-type: none"> The school had undergone an external behaviour audit carried out by Cathy Lord, TLP Behaviour Lead, and the report had been very positive. Next steps had been identified. The Trust is providing funding to replace the perimeter fencing. The work would take place over the summer holidays 2024. Mike Cladingbowl had undertaken a Quality Assurance visit on 20th May 2024. The report was very positive and had recognised that the school had made considerable progress this year in terms of its Ofsted recommendations. The next steps identified in the QA report would be addressed through the SIP. <p>Staff Update 2024-25-Part 2 item</p>	
Welfare		
16.	<p>Safeguarding This item had been mainly addressed under agenda item 14. The Headteacher further informed governors that the S175 audit had been completed and that all areas had been assessed as fully effective.</p>	
17.	<p>Welfare and Wellbeing-Students</p> <ul style="list-style-type: none"> One child is on a reduced timetable and the school is working with other agencies to support the pupil. Significant improvements had been seen in the class with behaviour issues. EHCP-4 children SEN Support-8 children First Concerns-29 children 	
18.	<p>Q. Are the SEN figures stable? R. Yes, and they are low for a school of this size.</p> <p>Welfare and Wellbeing-Staff</p> <ul style="list-style-type: none"> Staff absence-1x teacher and 1x teaching assistant absent from work due to illness. The Headteacher is keeping in touch with the members of staff. <p><i>RM arrived at 6:15 pm.</i></p>	
Local Matters and Stakeholder Engagement		
19.	<p>Local Policy Approval</p> <ul style="list-style-type: none"> Charging and Remissions RSE Policy <p>Governors approved the polices.</p>	
20.	<p>Trust Policies</p> <ul style="list-style-type: none"> Health and Safety Lockdown/Invacuation Policy Communications Policy <p>Governors noted the Trust polices.</p>	
21.	<p>Stakeholder Engagement – Parents/Carers</p> <ul style="list-style-type: none"> Details of events were included on slide 15. A meeting for new intake parents had also taken place. The results of the parental questionnaire were available on slide 16. Most of the negative comments were from a small number of parents from one cohort and were not a surprise to the school. <p>Q. What was the response rate? R. 73 parents responded.</p>	

22.	Stakeholder Engagement – Wider Community There was no update for this meeting.	
23.	Communication – To Trust Executive, Trust Board, Education, Standards and Performance (ESP) Committee There was nothing to report from this meeting.	
24.	Communication – From Trust Executive, Trust Board, Education, Standards and Performance (ESP) Committee • The next Trust Board meeting would be held on 18.07.24.	
25.	Pre-School Update: The pre-school had now merged with the main school. It would take between 12 and 18 months for it to become fully integrated. There are implications for the Wrap Around Care provision as different ratios and staff qualifications apply if pre-school children attend the provision. Places would be capped at 8 pre-school children.	
	AOB <ul style="list-style-type: none"> • The school had achieved the Primary Science Quality Mark award. Staff from Year 3 and Year 6 had worked hard to prepare the submission. The Trust would publicise the award. • The Chair thanked RM, who was attending his last meeting, for his service to the school as a governor. • Governors were requested to arrange to carry out monitoring visits prior to the LGB meeting to be held on 23rd October 2024. ACTION 	Link Governors
	Dates and times of LGB meetings 2024-25 Wednesday 23 rd October 2024 at 5:30 pm. Wednesday 15 th January 2025 Wednesday 23 rd April 2025 Wednesday 2 nd July 2025 Governors would decide on the time for the remaining meetings at the LGB in October 2024. The clerk would upload the meeting dates to the Governor Hub calendar. ACTION	Clerk

The meeting closed at 6:40 pm

Table of Actions – LGB – 03.07.24

Agenda No.	Action	Who?	When?
3.0	To contact AH regarding governor induction materials.	NM	July 2024
3.1	To forward the paperwork for 2 new governors to AH.	NM	July 2024
AOB	To upload meeting dates to the Governor Hub calendar	Clerk	July 2024
AOB	To arrange monitoring visits prior to the LGB on 23.10.24.	Governors	October 2024