



Local Governing Board to The Learning Alliance

**EGERTON PRIMARY SCHOOL LGB
MINUTES – Part I**



Date: Thursday 28th June 2023 at 5:30pm

Present:

Mr. N McKinlay (Chair) (NM)
Mr George Hughes (GH)
Mrs K. Benson (KB)
Mrs S. McGuire (SM)
Mr A. Martin (AM)
Mr R. Maxwell (RM)

Apologies:

Mrs E. Elliott (EE)
Mr T. Hardman (TH)

In attendance:

Mrs A. Hooper, Headteacher (the HT)
Dr A. Howells, TLA Director of Quality (AH)
In attendance until 6pm (Items 1 to 3, 4.1 and 4.3)
Mr T. Hollingsbee – Proposed New Governor
Mrs R. Horsley – Proposed New Governor
Mrs J. Chadwick – Proposed New Governor
Mrs C. Lowe – Headteacher from 1 September 2023

Clerk: Mrs C. Gritton

Administration

1. Welcome, Apologies and Confirmation of Quoracy - The Chair welcomed everybody to the meeting. Apologies were received and accepted from EE and TH. The meeting was quorate. Unless otherwise stated, all papers referred to had been uploaded to Governor Hub (GH) prior to the meeting. Items 4.1 and 4.3 were reported first, but recorded in agenda order for ease of reference.
2. There were no Declarations of prejudicial or personal interest.
3. Minutes of the previous meeting - the **Minutes** of the Egerton LGB meeting held on 20th April 2023 were **approved**.
- 3.1 Matters Arising The matters arising identified in **Paper EPS Action Log 28 June 23** were **noted** and **endorsed** as complete and the log will be updated as referred to herein.

4. School Performance and Welfare

Paper 4.0 – 5.0 HT Report – 28 June 2023 – Part 1 was received and noted.

4.1 School Improvement Plan (SIP) It was reported that the SIP priorities, intent and outcomes had been listed and the ones which will remain a priority next year have been highlighted. Yr6 data is yet to be analysed and impact reports prepared, which will influence the SIP for the next academic year.

Challenge: Governors asked how the HT was able to ascertain what would be a priority next year if Yr6 data analysis and impact reports had not yet been completed. It was reported that some SIP priorities are 2-years' work; for example, outdoor learning experiences are to be built upon next year to ensure pupils consolidate their learning through the adults' excellence in modelling. The Early Years Foundation Stage (EYFS) lead, who is also the lead for phonics, is doing a National Professional Qualification (NPQ) for EY, which will benefit the priority greatly. Once the data from Y6 is analysed, following publication on 11 July, then this will inform any identified priorities.

It was reported that the Trust have provided all schools with a template to combine the priorities of the Trust, priorities of the school and the Self Evaluation Form (SEF) and the work to be done around the development of priorities will influence the SIPs that each of the Headteachers deliver. The Trust recently ran a successful day where Trust Headteachers met and were given guidance and information to support their schools, in areas such as finance, HR and professional support and development of all employees.

It was reported that the Trust had carried out 1 review of EPS in the 2022/2023 academic year and **AH assured Governors that** the Trust will continue to recognise its good schools and is aware that peer review and staff praise and recognition is a valuable tool in retaining excellent schools. The Trust is working on 3 pillars of: 1. Knowing its schools, 2. Challenging its schools in the form of reviews and 3. Supporting its

schools. **[ACTION AH:** at the first LGB meeting of the year, the new Headteacher will provide Governors with clarity as to what to expect in terms of school review by the Trust in the new academic year].

4.2 Admissions and Pupil Number Update Nothing to add to HT report.

4.3 Pupil Progress and Attainment **It was reported that** pupil performance remained strong. KS2 results will be available on 11th July. Governors noted the particularly strong numbers of pupils reaching Greater Depth for reading, writing and maths and congratulated staff on this testament to their work.

Challenge: Governors asked the HT how she thought the SATs would compare to last year. It was reported that Yr6 would be comparable. Yr2 would show the impact of Covid, but results would still be good. Internal assessments are fair and accurate and Yr6 writing has gone through Local Authority moderation, which mirrored the internal assessments, so it is believed that the KS2 greater depth figures are correct. Teaching assessments look at consistent performance and 2022 results were strong because the pupils were well supported and had excellent teaching.

Challenge: Governors asked whether the school could make comparisons between Yr6's results and their results when they were Yr1. It was reported that assessments were carried out at the end of key stages, so progress can be compared and is favourable. A caveat was added that the curriculum becomes increasingly more challenging between Yrs 2 and 6 and **Governors noted that** to have 20% of pupils at greater depth is very good. **[ACTION GOVERNORS:** Governors were invited into school to look at writing, which has been praised by external moderators].

4.4 Pupil Premium, Sports and PE Funding **It was reported that** the school continues to have low Pupil Premium (PP) numbers which are expected to be fewer next academic year.

4.5 Special Educational Needs and Disability (SEND) Paper 4.5 Inclusion Report was received. It was reported that the Local Authority appears to be undergoing some challenges for SEND across Cheshire East, but the school continues to endeavour to do what is best for each pupil with SEND.

4.6 Looked After Children (LAC)/Early Help Report Nothing to add to HT report.

5. School Welfare

5.1 Attendance **Governors noted that** attendance will reach 96.5% and praised the school for the figures. **It was reported that** holidays during term time have been a challenge this year, but the school has worked hard on attendance, acting immediately if attendance dips.

5.2 Behaviour Nothing to add to HT report.

5.3 Safeguarding Nothing to add to HT report.

5.4 Staff Wellbeing Nothing to add to HT report.

6. Policies

The following Policies were approved:

6.1.1 Charging and Remissions Policy – June 2023

6.1.2 Health and Safety Policy – June 2023 – Egerton PS **AH confirmed that** health and safety is a Trust responsibility and that Governors simply need assurance that a policy is in place. The **HT confirmed that** the Trust Director of Estates and Marketing had confirmed that there were no changes needed to the policy. **Governors noted AH's confirmation** but **agreed that** in the absence of the Trust carrying out a health and safety audit, they would continue to do so.

6.2 **Link Governor Monitoring** **Governors noted that** there had been 8 Governor visits since the last LGB meeting and all reports were uploaded to Governor Hub. All subjects had been covered in the last 2 years. There had been no issues and **Governors reported** great satisfaction in carrying them out. **[ACTION GOVERNORS:** In the Autumn term, Governors will consider visits to look at Yr6 to Yr7 transition, with Knutsford Academy Governor support and pupil voice, in the next academic year].

7. Governance

Paper 7.0 Annual Governance Statement was received.

7.1 **LGB Composition and Terms of Office** **The Chair confirmed that** EE and TH had confirmed that they would be resigning their Governor roles at the end of the school year. **Governors thanked TH and EE** for their dedication and work for the LGB and support of the school and the **HT reported that** EE was to be particularly congratulated, as during the Ofsted visit, inspectors had congratulated EE on the quality of her governance. **Governors agreed the recommendations of RH, TH and JC** to be put to the Trust Governance

Committee for approval for appointment to the LGB as at 1st September 2023. **The HT reported that the Trust will be carrying out an audit of Trust LGBs' conduct in the next academic year. It was confirmed that all Governors had completed Prevent training and Governors were reminded to log all training in Governor Hub.**

7.2 LGB Skills' Audit The Chair and AH will discuss the skills' audit outcomes and how they can be utilised for future training needs. **[ACTION GOVERNORS:** Governors were reminded to let the Clerk/new Headteacher know whether they are available to meet in the autumn term to informally discuss the role of Governor and welcome the new Governors].

7.3 Website Compliance **It was confirmed that the school website is compliant.**

8. Other Matters

8.1 Local Matters Nothing to report.

8.2 Matters to Share with the Trust Board AH action as 4.1 above: to ascertain this from the Trust Executive.

8.3 Matters for the Trust Board to Share with the LGB

8.4 AOB Paper ISA Final Report – June 2023 was received. It was reported that this is the school's 5th International School Award (ISA) from the British Council , representing 15 years of work. Ofsted noted the positive links of that work to the school's broad and balanced curriculum, which the British Council also recognised and the outstanding judgement of Personal Development The HT and Governors were very keen to ensure that the school continues to receive this important accreditation in the future.

Challenge: Governors asked how the school will communicate receipt of this prestigious award to stakeholders. [ACTION CLERK: The Clerk will upload the ISA Report to the Trustees' Governor Hub page and **ACTION GOVERNORS:** Governors will have this as a visit topic for the next academic year. **Link to ACTION 6.2].**

The Chair Reported that the Trust had agreed to fund the Kenya partnership, so the charity will be wound up.

Challenge: Governors asked how long the Trust would fund this partnership. The Chair reported that it would be ongoing, but if it should cease, the charity could be reimplemented.

The HT reported that the international dimension fits with the values of the Trust and the partnership impact is wide-ranging and there is potential to widen its reach to other Trust schools, to anticipated great impact. The HT reported that the Kenyan Education Minister is coming to visit the school in November, together with 4 more politicians and a teacher and Deputy Headteacher and will need accommodation, but have limited funds. [ACTION GOVERNORS; Governors will let the HT know if they have any accommodation ideas].

The HT thanked the LGB for their work to support the school, and was grateful to Governors for their hard work to understand the strategic direction of the school. The HT reported that it had been a privilege to have worked with the LGB. Governors thanked the HT for her work and dedication to the school and reported that it had been a pleasure working with her.

The meeting closed at 6:35pm

Next Meeting: TBC Autumn Term 2023 At 5:30pm at Egerton Primary School

Minutes approved:

Date:.....