

ITEM		ACTION
	Strategic Direction and Progress Against Priorities	
5.	<p>a) Governors received an update and introduction from the new Headteacher on the current position of the school which was discussed under Part 2 of this meeting.</p> <p>b) An update on the Ofsted outcomes and school response was provided under Part 2 of this meeting.</p> <p>c) The amendments to the School Improvement plan were discussed under Part 2 of this meeting.</p>	
	EDUCATION	
6.	<p>Admissions and Pupil Numbers</p> <p>Governors confirmed receipt of the data relating to pupil numbers as circulated prior to the meeting. No questions were raised.</p>	
7.	<p>Attendance</p> <p>Governors confirmed receipt of the attendance information circulated prior to the meeting. It was noted that the Year 9 attendance data is the most concerning and this could be retained as a baseline for monitoring purposes.</p> <p>Q: Would it be possible to provide an indication of the persistent absence and an analysis by group?</p> <p>A: Yes, this can be provided going forward.</p> <p>ACTION: Include persistent absence data and analysis going forward.</p> <p>Governors queried what strategies The Oaks had utilised to improve attendance and whether any of these could be adopted by SWS. It was confirmed that The Oaks has a clear system whereby all attendance checks are completed each morning including phone calls and home visits where required. This system is working well and has been adopted by Emma Hooley (EH), TLP Director of Educational Initiatives, who is currently managing attendance at SWS.</p> <p>Governors requested that data across the academic year be provided, along with the most recent attendance data to identify short term and long-term trends.</p> <p>It was highlighted that the end of term should be an exciting time and pupils should be motivated to attend with end of term rewards etc.</p> <p>Q: Are there any cultural issues impacting attendance?</p> <p>A: No. Conversely, EAL students have the highest levels of attendance by a significant margin at 92%. The school has recorded the highest levels of absence attributed to holidays this term.</p> <p>Additional information relating to attendance was discussed under Part 2 of this meeting.</p>	LR
8.	<p>Rewards and Behaviour (to receive the latest data including the number of suspensions and exclusions)</p> <p>Governors confirmed receipt of the information within the Headteacher's report relating to suspensions and exclusions.</p>	
9.	<p>Curriculum – To receive an update on progress and attainment including groups (pupil premium, SEND, disadvantaged, gender)</p> <p>It was confirmed that given the recent Ofsted inspection, this meeting would focus on the resulting issues and actions identified, with progress and attainment to be considered at the next LGB meeting.</p>	
10.	Curriculum – Pupil Destination	

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	As per item 9.	
	WELFARE	
11.	Safeguarding (to receive an update on the current caseload within school) Governors acknowledged receipt of the data detailing the current safeguarding caseload within school. There were no issues raised for discussion at this meeting.	
12.	Welfare and Wellbeing – Students This item was discussed within Item 5 (Part 2) of this meeting.	
13.	Welfare and Wellbeing – Staff This item was discussed within Item 5 (Part 2) of this meeting.	
	LOCAL MATTERS & STAKEHOLDER ENGAGEMENT	
14.	<p>Local Policy Approval</p> <p>The following policies were circulated prior to the meeting for review:</p> <ul style="list-style-type: none"> a) Equality, Diversity and Inclusion – Governors approved this policy. b) Suspensions and Exclusions – Governors confirmed that the policy required further review due to the recent issues with permanent exclusions being overturned. It was confirmed that a Trust-wide policy statement has been drafted for approval which is linked to the statutory guidance. School's behaviour policies should then link to this statement and the statutory guidance. Governors resolved to approve the policy in the interim until it is superseded by the Trust Suspensions and Permanent Exclusions policy statement. c) SEND – Governors approved the content of the policy subject to the following amendments: <ul style="list-style-type: none"> • Inclusion of LH as link governor. • Reference to be made to testing and what tests are taken to identify need. • Inclusion of a glossary of acronyms. <p>LH volunteered her support on the content of amendments.</p> <p>ACTION: Add LH's name to the SEND policy as link governor and include additional information on testing along with a glossary of acronyms.</p> <p>It was highlighted that the current SEND report published by the school is not compliant and amendments need to be made to comply with section 6.79 of the SEND Code of Practice.</p> <p>ACTION: Amend the SEND report to ensure compliance with section 6.79 of the SEND Code of Practice.</p> d) Careers Guidance – Governors resolved to put this policy on hold at the current time while further reviews on provision took place. e) Charging and Remissions – This policy was not available for this meeting but will be brought to the spring term LGB. ACTION: Add Charging and Remissions policy to the next LGB meeting agenda. f) Relationships and Sex Education – This policy was not available for consideration at this meeting and remains under review. It was noted that parental consultation would be required prior to the approval of any changes. g) Supporting Pupils with Medical Conditions – Governors approved the policy with no changes required. <p>Governors acknowledged receipt of the following Trust policy:</p> <ul style="list-style-type: none"> h) Equality Information and Objectives policy <p>It was confirmed that an updated policy matrix is now in place and will be monitored going forward to ensure oversight and maintenance of policies. Governors queried whether progress</p>	<p>LR</p> <p>LR</p> <p>Clerk</p>

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	had been made on the identification of Trust and school policies. It was confirmed that all Trust policies have been identified and assigned to central staff for development.	
15.	Governor Training Update a) Governors were reminded to ensure completion of the mandatory training on Prevent and Safeguarding and to upload certificates to Governor Hub. ACTION: Complete mandatory training on Prevent and Safeguarding where required and upload certificates to Governor Hub.	All gobs as req.
16.	Stakeholder Engagement – Parents / Carers Information relating to stakeholder engagement was discussed under Item 5c) (Part 2).	
17.	Stakeholder Engagement – Wider Community Information relating to wider community stakeholder engagement was discussed under Item 5c) (Part 2).	
18.	Communication – to Trust Communication items were discussed under Item 18 (Part 2) of this meeting.	
19.	Communication – from Trust a) Governors were reminded of the recent issue of the Trust Equality and Diversity Survey and requested to complete the survey via the link on Governor Hub.	
20.	AOB The LGB meeting calendar for the remaining academic year was tabled for discussion. It was proposed that half termly meetings be held for the remainder of the year to allow scrutiny and monitoring in line with the Ofsted actions. It will be important to balance workload and a focussed agenda and revisit of the Ofsted actions can be agreed in advance. It was confirmed that LR would attend meetings as the sole school representative in the short term whilst the immediate Ofsted work was underway. Governors expressed thanks to LR for the work undertaken and the plans that had been developed in a short space of time.	

The meeting moved to Part 2.