The Manor School 2016/17
Whole School Written Calculation Policy
Pencil and paper procedures
Key Stages 1 and 2

## PROGRESSION OF NUMBERLINES

| Number track | Has the numbers inside <br> the sections, rather than <br> on the divisions | 0 | 0 | $\mathbf{1}$ | $\mathbf{2}$ | $\mathbf{3}$ | $\mathbf{4}$ | $\mathbf{5}$ | $\mathbf{6}$ | $\mathbf{7}$ | $\mathbf{8}$ | $\mathbf{9}$ | $\mathbf{1 0}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |


| Addition |  |  |
| :---: | :---: | :---: |
| Stage 1 (Year 1) | Stage 2 | Stage 3 (Year 2) |
| $+=$ signs and missing numbers Using concrete objects and pictorial representation. $\begin{array}{ll} 3+4=\square & \square=3+4 \\ 3+\square=7 & 7=\square+4 \\ \square+4=7 & 7=3+\square \\ \square+\nabla=7 & 7=\square+\nabla \end{array}$ | $+=$ signs and missing numbers <br> Extend to $14+5=10+\square$ <br> and adding three numbers $32+\square+\square=100 \quad 35=1+\square+5$ <br> Partition into tens and ones and recombine | Partition both numbers and recombine. Refine to partitioning the second number only. Highest number to go first. e.g. $\begin{aligned} 36+53 & =53+30+6 \\ & =83+6 \end{aligned}$ |
| $3+4$ is the same as 7 as modelled using Numicon |  |  |
| 30 | 23 33 35 | 53 83 89 |
| - < ONOM |  | Add a near multiple of 10 to a two-digit number |
|  | $\begin{aligned} 12+23 & =10+2+20+3 \\ & =30+5 \\ & =35 \end{aligned}$ | Partition into hundreds, tens and ones and recombine |
| Use Numicon to further understand the equivalence in a number sentence. | refine to partitioning the second number only: $23+12=23+10+1+1$ | Either partition both numbers and recombine or partition |
| Promoting covering up of operations and numbers. | $\begin{aligned} & =33+1+1 \\ & =35 \end{aligned}$ | $\begin{aligned} 358+73 & =358+70+3 \\ & =428+3 \\ & =431 \end{aligned}$ |
|  | Mental Method |  |
| Numberlines | Add 9 or 11 by adding 10 and adjusting by 1 $35+9=44$ | 358 428 431 |
| Number lines |  |  |
| Using number lines | +10 |  |
| (Teacher model number lines with missing numbers) |  |  |
| $7+4=11$ |  |  |




| Addition |  |  |
| :---: | :---: | :---: |
| Stage 4 (Year 3) | Stage 5 | Stage 6 (Year 6) |
| Leading to <br> Adding 3 digit numbers using the expanded method $\begin{aligned} & 149=100+40+9 \\ & 35=\quad 30+5 \\ & 184=100+70+14 \text { Make sure you the H, T\&U. } \\ & \text { line }_{100+0} \end{aligned}$ | Pencil and paper procedures <br> Leading to formal method, showing numbers carried underneath <br> Column Addition <br> Column Addition will be taught alongside the Expanded Method to encourage children to see how they relate. $\begin{aligned} 123 & =100+20+3 \\ +\quad 45 & =r 0+5 \\ \hline 168 & =100+60+8 \end{aligned}$ <br> Column Addition with carrying $\begin{aligned} & \text { HTU } \\ & \begin{array}{l} 467 \\ \text { Remember to } \\ \text { line up the HTU. } \end{array}+\frac{215}{682} \text { Because } 7+5=12 \\ & \frac{10}{1} \text { (10. } \end{aligned}$ <br> Extend to numbers with at least four digits $\begin{array}{r} 3587 \\ +\quad 675 \\ \hline 4262 \\ \hline 111 \end{array}$ | Column Addition. <br> Children should be comfortable with using column addition to add 4 digit numbers and several numbers with different numbers of digits at the same time. <br> Adding decimals using column addition. TU,$\frac{1}{10}$ |



| Subtraction |  |  |
| :---: | :---: | :---: |
| Stage 4 (Year 3) | Stage 5 | Stage 6 (year 6) |
| The Expanded Method of Subtraction. <br> Partitioning both numbers leads to the opportunity to use more formal methods of subtraction. <br> Partition $67-32=35$ <br> line up the <br> both numbers. units. $\rightarrow \frac{-32=30+2}{35=30+5 x_{7-2}}$ answer. <br> The Expanded Method of Subtraction with carrying. $\begin{aligned} & 62=50+12=60+12 \\ & \begin{array}{l} 62=2 \\ \text { Write these }-35=30+5 \\ \text { uumbers above. } 27=20+7 \end{array} \quad 1 \text { ternhor for } \end{aligned}$ | Pencil and paper procedures $\begin{array}{r} 8 \\ \not 82 \\ -\quad 38 \\ -\quad 34 \end{array}$ <br> Develop the stages of decomposition introducing 'zero' $\begin{array}{r} 241 \\ 352 \\ -178 \\ \hline \mathbf{1 7 4} \end{array} \quad \begin{array}{r} 4991 \\ -\quad 457 \\ \hline 4543 \end{array}$ | Column Subtraction. <br> Children will move on to using ColumnSubtraction on its own and with larger numbers. <br> Exchange with <br> Develop the use of decomposition <br> extend to up to 2 decimal places <br> extend to up to 3 decimal places if appropriate <br> 302.63-178.124 = <br> 291 <br> З302. $6^{231}{ }^{10}$ <br> $-\frac{178.124}{124.506}$ |


| Multiplication |  |  |
| :---: | :---: | :---: |
| Stage 1 | Stage 2 | Stage 3 |
| Pictures and symbols <br> There are 3 sweets in one bag. How many sweets are there in 5 bags? <br> (Recording on a number line modelled by the teacher when solving problems) <br> Use of bead strings to model groups of. <br> Use cubes and pegs. Begin to learn 2, 5 and 10 times tables. | $\begin{array}{ll} \hline \frac{x}{l}=\text { signs and missing numbers } \\ \hline 7 \times 2=\square & \square=2 \times 7 \\ 7 \times \square=14 & 14=\square \times 7 \\ \square \times 2=14 & 14=2 \times \square \\ \square \times \nabla=14 & 14=\square \times \nabla \end{array}$ <br> Arrays and repeated addition <br> $\bullet \bullet \bullet \bullet 4 \times 2$ or $4+4$ $2 \times 4$ <br> or repeated addition $2+2+2+2$ <br> Doubling multiples of 5 up to 50 $15 \times 2=30$ <br> Partition $\begin{aligned} & (10 \times 2)+(5 \times 2) \\ & 20+10=30 \end{aligned}$ | $\mathbf{x}=$ signs and missing numbers <br> Continue using a range of equations as in Stage 2 but with appropriate numbers. <br> Repeated addition using a number line. <br> Understanding multiplication as repeated addition is key to understanding formal methods of multiplication. <br> Add 7 lits of 6 <br> $35 \times 2=70$ <br> Partition using Grid Method when multiplying by two. |




| Division |  |  |
| :---: | :---: | :---: |
| Stage 4 | Stage 5 | Stage 6 |
| $\doteqdot$ = signs and missing numbers <br> Division withremainders. <br> $42 \div 8=5 \mathrm{m2} \quad$ Subtract 5 lots of 8. . | $\div=$ signs and missing numbers <br> Remainders <br> Next Steps: <br> Chunking with remainders. <br> Remainders <br> Quotients expressed as fractions or decimal fractions $676 \div 8=84.5$ <br> Chunking using times table facts. <br> Children will continue to explore division as repeated subtraction. They will use their increasing knowledge of times tables to subtract in larger chunks. | $\div=$ signs and missing numbers <br> Chunking using times table facts and multiples of 10. <br> Using their knowledge of the 10 times table will allow children to divide larger numbers by two-digit numbers while reducing the number of steps. $197 \div 12=16 r 5$ <br> $1 2 \longdiv { 1 9 7 } \quad$ Subtract using known times <br> $-\frac{60}{17}(5 \times 12)$ table farts. table farts. <br> The nemainder $-\frac{17}{12} \quad(1 \times 12) \quad \begin{aligned} & 10+5+1=16 \text { lots } \\ & \text { of } 12 \text { have been } \\ & \text { taken away. }\end{aligned}$ <br> Expressing the remainder as a fraction. $\begin{aligned} & \begin{aligned} & 50 \div 4=12 \sim 2 \\ &=12 \frac{2}{4} \text { The nemaunder. } \\ & \text { This can divisor. } \\ & \text { Ther be commented } \\ & \text { into a decimal. } \end{aligned} \end{aligned}$ |

