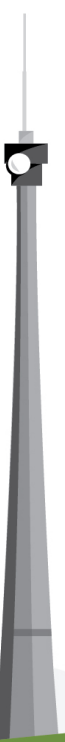


Pastoral and Wellbeing Development Group Terms of Reference

| Reviewed By | Approved By | Approved | Version | Review Date |
|-------------|-------------|---------------------------|---------|-------------|
| Trust Board | M Jones | 8 th July 2020 | V1.0 | July 2021 |
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Introduction

The Governance Handbook issued by the Department for Education states:

All boards, no matter what type of schools or how many schools they govern, have three core functions:

- 1. Ensuring clarity of vision, ethos and strategic direction;*
- 2. Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and*
- 3. Overseeing the financial performance of the organisation and making sure its money is well spent.*

The purpose of this development group is to support the detailed work of the second of these three core functions. It does this on behalf of the Board of Trustees and must report back key findings to the Standards and Effectiveness Committee and Staffing Committee so that the Board of Trustees can carry out its duties effectively.

Further guidance on this area can be found in the [Governance handbook](#) issued by the DfE and also the [Competency framework for governance](#).

Membership

Members of this development group will be appointed by the Board of Trustees and the local governing bodies and should comprise of as a minimum:

- 3 trustees (chair to be elected)
- 2 governors per school (8 in total)

Attendees of this development group would normally be as a minimum:

- Executive lead
- Trust Safeguarding and SENCo lead

The development group may invite staff colleagues to be in attendance at meetings where they will add benefit/contribution to discussions and the agenda.

Quorum

This is a non-decision making group. A quorum is not required.

Meetings

The pastoral and wellbeing development group will meet at least twice a year.

Recommendations from this group must be passed to the appropriate trust committee for review and any appropriate decisions to be made.

Notes must be taken as a record of the meeting and actions tracked in order that Trustees have the necessary oversight to ensure effective governance.

The development group will not be formally clerked.

Terms of Reference

To best practice across the schools and provide recommendations to the trust of improvements to enhance and develop pastoral and wellbeing standards of all pupils and staff in the trust. This group will focus on the trust-identified area for improvement in each given year as identified below.

Focus for academic year 2020/21

The pastoral and wellbeing development group for the academic year 2020/21 will focus on the curriculum recovery across all schools in the Trust.

The development group outcomes will be to ensure:

- Recovery curriculum that in place, which incorporates mental and emotional health and wellbeing, alongside academic, re-cap and recovery.
- Coherent plans in place in order to be able to revert to blended learning scenarios.
- Staff who are well supported and trained in the appropriate pedagogical methodologies to enable successful implementation.

Key elements of the Terms of Reference

- To monitor, evaluate, challenge and support the work of leaders within the Trust to develop a recovery curriculum in all schools
- To represent the context of individual schools to ensure the bedding and sharing of best practice
- To review and evaluate the recovery curriculum provision across the trust schools
- To support the implementation of new strategies which enhances the quality of a recovery curriculum in each school
- To report to the development group individual school success and challenge that will enable the Trust to build the overall strategy for the recovery curriculum
- To report to the individual local governing body the development work of the trust.

Relationship with other Committees

This development group should have strong links both with the trust committees and the local governing bodies. It is therefore recommended that at least one trustee should be a member of the Standards and Effectiveness Committee to ensure joined up decision making and thinking.

Terms of Reference review

These Terms of Reference should be reviewed on an annual basis as a minimum. Executive Officers will be expected to keep up to date with statutory and other changes on an ongoing basis in order to ensure trustees are kept well informed of such changes and their impact on these Terms of Reference.