



The Meadows Primary Academy

Sowing the Seeds of Success

Admissions Arrangements 2024-2025

Date	September 2024
Review Date	September 2025
Academy Council Ratification Date:	September 2024
Written By	Helen Cunliffe

Nursery Admissions

Nursery is an academy and is part of the Shaw Education Trust. For the school's year commencing September 2024, the Governing Body has set its Nursery admissions number at 60.

Sunflowers

All children aged 3 and 4 years are entitled to receive 15 hours of early education for 38 weeks each year, term time only.

For children offered a place that are entitled to 30 hours, this is guaranteed to be offered.

For children entitled to 15 hours the Meadows Primary may fund a further 15 hours per week. This means it maybe possible for all children attending our Nursery to have a full time place, should they be able to cope with the demands of 30 hours.

Our policy of providing an additional free 15 hours per week of Nursery education, will be subject to annual review by our Board of Trustees and will be conditional upon parents and carers making an application for the Government's 'Free Early Education Grant'. To this end, we will support all parents and carers through the grant application process on request. Attendance in Nursery does not guarantee that a place will be available in Reception.

Seedlings

For the children that apply to join our Seedling provision, we offer either 15 or 30 hour places depending on the funding you are entitled to. Applications for Seedlings should be made directly to the school.

Attendance does not guarantee that a place will be available in Nursery and is separate from applications to Reception.

The Academy will give parents a copy of the current Admissions Policy at the time of registering an interest in a place at our school. It is the responsibility of prospective or interested parents to request updated copies of the admissions policy.

Primary Admissions

The Meadows Primary Academy follows the Local Authority's Admissions Arrangements. Where there are more applications for a community or voluntary controlled primary school than there are places available, the Council will use the following priorities, in order, to allocate places:

- a) Children cared for by a local authority and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
- b) Children living in the catchment area of the school who have an older brother or sister attending at the time of admission (or at the linked junior school in the case of infant schools).
- c) Other children living within the catchment area of the school.
- d) Children living outside the catchment area of the school who have an elder brother or sister at the school at the time of admission (or at the linked junior school in the case of infant schools).
- e) Children who live nearest to the school as determined by a straight line measurement from the child's home address point to the main entrance of the school.



In Year Transfers from Another School

If you are applying for your child to change school part way through the year, please contact the School Office or an In Year Transfer Form. This form will need to be signed by your child's current Headteacher. If we have places available, you will be invited to have a tour of the school and discuss admission dates. If we do not have a place for your child, you can be added to our waiting list and approach another school for a place. The Local Authority will send you a letter confirming the refusal and explaining how you can appeal the decision.

Appeals

If you wish to appeal the refusal of a place, you should contact the Local Authority Admissions Team on 01782 234598 or via admissions@stoke.gov.uk. An appeal will be heard within 30 school days of you requesting one. You will be told about your appeal hearing approximately ten school days before the hearing, and sent a copy of the school's case approximately seven school days in advance of the hearing. If you want to submit further evidence, it must be received at least three clear working days before the hearing date. Evidence received after this date might not be considered at the hearing.

