

Risk Assessment

This risk assessment is under constant review, subject to updates from the Department of Education and the Local Authority.

Service Area:	The Meadows School	Ref: 070
Name of area / activity to be assessed :	COVID 19	
Name of person carrying out the assessment:	Helen Rose	
Others inputting to the assessment:		
Date of assessment:	20 th April 2020	Reviewed: 13 th May 2020, 20 th May 2020
Checked and signed by SLT:		

Description of Hazards	Persons at risk from harm and how	Existing control measures	L	S	R	Further actions / control measures required, by whom and when	L	S	R	Complete
COVID-19 Transmission of infection between users	Students Staff Members of the public Cross contamination of the coronavirus which is a respiratory virus: Anosmia (loss of taste / smell) Cough Fever Difficulty in breathing Hospitalisation Fatality	Anyone displaying symptoms to stay at home Follow school protocol if any staff or students develop symptoms or feel unwell during the day; follow protocol and PHE guidelines if any user is tested positive after being in school Vulnerable staff who fall into Government identified categories will be supported to work from home; remaining staffing in school based on minimum ratios for safe practice, and working from home at all other times Good hygiene and regular handwashing, including: <ul style="list-style-type: none"> On arrival at school 	2	4	8	Government guidelines, as well as School and LA policies consulted; updates as advised; RA reviewed in accordance with any guidance issued. PPE to be provided and used in accordance with Public Health England recommendations				

- Before and after any personal care
- Before and after using the toilet
- Before and after eating
- Before leaving school
- At 30 minute intervals throughout the day

Staff to support students with regular handwashing

Hand sanitiser available to supplement handwashing, as an additional control where regular handwashing is not possible

Cover any cough or sneeze with a tissue which is then binned; bins emptied securely at the end of the day

Avoid touching face

- Good hygiene across the building
- daily cleaning using LA approved cleaning products and additional cleaning throughout the day as required of surfaces and equipment
 - enhanced practices appropriate to COVID-19 including targeted contact surface cleaning

Restricted use of shared equipment with cleaning between; removal of soft toys from classrooms

		<p>Restriction of movement around site and use of identified areas only</p> <p>Reduced contact between groups including:</p> <ul style="list-style-type: none">• separate or staggered break times, lunchtimes and other 'pinch points'• use of separate outdoor areas where possible• no communal use of playgrounds or dining hall• restricted, identified use of communal rooms including sensory room, sensory integration room, library, food tech room and sports hall <p>Staff to maintain social distancing between themselves in communal areas including the staff room; use of outdoor areas for breaks where possible; staggered breaks</p> <p>Classrooms and work areas rearranged in line with DfE guidelines to maintain distancing where possible</p> <p>IRAs for all students in school reviewed and collated; risk calculated for phased return only where it is low risk to do so</p>								
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L: Likelihood, S: Severity, R: Risk Rating.

Likelihood (Probability)	Severity (consequences)
5. Almost Certain: More likely to occur than not	5. Fatality: 1 or more persons
4. Probable: Likely to occur	4. Major injury or illness: more than 3 days absence
3. Possible: Reasonable chance of occurring	3. Moderate injury or illness: up to 3 days' absence
2. Unlikely to occur	2. Minor injury or illness: requiring first aid
1. Very unlikely: Will only occur in exceptional circumstances	1. Insignificant: No injuries or illness

Likelihood	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
Risk Matrix	1	2	3	4	5	
	Severity					

High risk: Score between 16 and 25.

High Risks activities should cease immediately until further control measures to mitigate the risk are introduced.

Medium risk: Score between 9 and 15.

Medium Risks should only be tolerated for the short-term and then only whilst further control measures to mitigate the risk are being planned and introduced, within a defined time period.

Low risk: Score between 1 and 8.

Low Risks are acceptable to adequate: ensure controls are maintained and keep it subject to review periodically, or after significant changes etc. Make improvements where possible.