

Job Description

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| Job Title: Student Support Practitioner (SSP) | |
| Salary: Band C SCP 5-8 | Location: The Meadows School |
| Responsible to: SSP Team Leader | Contacts: Team Leader and all school based staff / customers (students) |
| Working Hours: 15 Hours per week | Special Conditions: Term time only & inset days |

Working directly for the SSP Team Leader, you will be expected to carry out the following:

1. Duties and Responsibilities are:-

- Changing and toileting students as necessary
- Use of hoists for lifting students
- Supervision of hand-washing before and after meals
- Ensuring the care, health and safety of students
- Escorting children to and from the Dining Room
- Assisting the children with eating, table manners, use of cutlery, cutting of food, serving, etc. This may include the feeding of some students, dependant on their needs
- Supervising the return of table equipment to the 'Returns' counter
- Cleaning up any spillages etc in the Dining Room
- Cleaning hygiene areas as necessary/directed
- Supervision of children before and after their meal as well as in the playground
- Use of washing machines and tumble driers to wash student clothing when required
- Organising games and activities
- Undertake any training deemed relevant to this role. This may be out of normal hours of work
- Such other duties as may be allocated from time to time

2. Regulations

All employees must adhere to the Authority's Regulations governing the Catering Service in Schools with particular reference to those relating to Food Hygiene and Health and Safety at Work.

The Meadows School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.