



Mobile Phone Policy

Policy Lead:	Deputy Headteacher (JN)
Last Review Date:	June 2026
Next Review Date:	June 2027
Approval needed by:	Chair of Governors

1. Policy Overview

This policy sets out our expectations regarding pupil mobile phone use during the school day. In line with Department for Education guidance and our commitment to safeguarding and learning, pupils will no longer be permitted to use mobile phones at any point while on school premises.

To support this, we are implementing Secure Lockable Phone Pouches for every pupil.

2. Objectives of this Policy

- Eliminate distraction from learning caused by mobile phones
- Promote positive behavior, engagement, and wellbeing
- Prevent misuse of mobile devices, including bullying, filming, upskirting, and academic dishonesty
- Create a safer school environment and reduce safeguarding risks
- Reinforce a calm and focused school culture through consistent rules

3. Scope

This policy applies to:

- All Pupils during the school day (including breaktimes and transition periods)
- All devices capable of communication (phones, smartwatches, earbuds, etc.)
- All areas of the school site and all off-site, school-organised activities

4. Secure Lockable Phone Pouches – How the System Works

- Each Pupil will be issued a personally assigned signal-blocking pouch
- Pupils must bring their pouch to school every day
- Before the start of the school day phones are to be placed inside and locked in the pouch under staff supervision
- The pouch remains on the pupil's person but cannot be opened until the end of the school day
- At the end of the final lesson, staff will unlock pouches in-class using unlocking stations
- If pupils leave school early, the pouch will be unlocked by Main Office or Pupil Reception.
- If a pouch is forgotten, the pupils' phone will be placed in a box and kept in Pupil Reception for the day. Phones will then be returned to pupils at the end of the day.

5. Expectations of Pupils

- Bring your pouch every day and use it without exception

- Keep your pouch and phone secure and undamaged
- Follow all staff instructions regarding pouch use
- Do not bring or use any item intended to bypass the system (e.g. second phone, magnets, smartwatches)
- Do not damage or deface the pouch – this is treated as deliberate misconduct

6. Expectations of Staff

- Enforce pouch use during the start of the school day, including visual checks and supervised locking
- Conduct spot checks during the day if misuse is suspected
- Unlock pouches at the end of final lessons
- Report damage, missing pouches or misuse to SLT
- Keep your unlock station secure and inaccessible to pupils

7. Expectations of Parents and Carers

- Ensure your child brings their pouch to school each day
- Reinforce the message that phones must not be used during the school day
- Accept that any damage to a pouch will be chargeable
- Use the school reception as the point of contact in emergencies – pupils are not contactable during the day

8. Breaches of Policy – Sanctions

Breach Type	Possible Sanctions
Phone not placed in pouch	Internal Isolation, after school detention, suspension if repeated pattern of behavior
Attempting to cheat system (e.g. 2nd phone, unlock tools)	Internal Isolation, after school detention, suspension if repeated pattern of behavior
Vandalism or damage to pouch	Parental charge, internal Isolation, after school detention, suspension if repeated pattern of behavior
Persistent non-compliance	Escalating sanctions including potential suspension.

9. Emergencies

- In an emergency, parents must contact school reception. If a pupil requires urgent contact with home, staff will facilitate this through appropriate channels.

10. Exceptions

- Any required exceptions (e.g. for medical or SEN reasons) must be agreed in writing with the SENCO and Deputy Headteacher. These will be rare and handled discreetly.

11. Monitoring and Review

- This policy will be monitored by the Senior Leadership Team and reviewed annually or in response to updated DfE guidance.