

### **Does this only apply to smart phones?**

The policy applies to all types of mobile.

### **What happens if my child doesn't bring their phone to school?**

The mobile phone pouch is part of the standard equipment needed and therefore must be brought into school each day and shown to staff in the morning, even if it is empty.

### **What happens if my child forgets the pouch and leaves it at home?**

If a child forgets their pouch they will be provided with a temporary pouch for that day. Sanctions will be in place for repeatedly forgetting/not bringing their pouch.

### **When will my child's pouch be unlocked?**

Pouches will be unlocked when students leave at the end of the day. It is an incredibly quick process and students should unlock their pouch at a fixed unlocking location situated at the two exits of the school (the main exit at Milehouse Lane, and the rear exit at Sparch Hollow). Some staff will also have handheld detachers to assist.

### **What if my child forgets to unlock their pouch?**

Reception will have an unlocking device should students forget to unlock their phone at the end of the day.

### **Will the unlocking device be with teachers or outside?**

Key staff around school will have their own unlocking device, but students will mainly use the stations outside as they leave.

### **How will KS4 Art/Photography students use their phones for research and take pictures of their final pieces for printing?**

Learning will not be impacted by the introduction of this policy. All students have their school iPad and other IT equipment is available in school. The Art/Photography department have been provided with more digital cameras.

### **What will be outcome if my child breaches the phone policy?**

Please see the sanctions document ([under construction](#)).

### **What happens if my child loses their pouch?**

The school issues every student with their first phone pouch. If they are lost or damaged then replacements can be purchased via ArborPay.

### **Some children require access to their phones for medical reasons during the school day (e.g. diabetic monitoring). What happens then?**

Any required exceptions (e.g. for medical or SEND reasons) will be agreed in writing with the **SENCO** and **Principal**. These will be rare and handled discreetly.

### **What do I do if I need to contact my child?**

As should happen now, parents/carers should contact Main Reception.

### **What happens if my child needs to leave school early?**

There will be an unlocking station in Main Reception (where all students leave from during the day).

### **What happens if my child stays late for a club or fixture?**

The unlocking stations will still be accessible on the usual exits.

**What happens on trips and visits with phones?**

Expectations about mobile phone use will be made clear in advance of the trip. In general, visits during the school day will have the expectation that phones are in pouches. Visits after school, or residential visits will have bespoke decisions made about them.