



College Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils

Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- New College
- Study Higher—Oxford Brookes
- Cirencester College
- Inner Flame
- NCS
- Green Labyrinth
- ASK Apprenticeships

Destinations of our pupils

Last year our year 11 and 13 pupils moved to range of providers in the local area after school:

- R6—The Ridgeway School & Sixth Form College
- New College—North Star and Queen's Drive Campus
- Cirencester College
- St. John's, Marlborough
- C6—Commonweal Sixth Form
- University of Bristol
- Bath Spa University

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Management of provider access requests—Procedure

A provider wishing to request access should contact Mrs Georgina Allbrook—Dunn Assistant Principal For Personal Development.

Telephone: 01793 846100 (295) Email: allbrook-dunng@ridgewayschool.com

Opportunities for access

The school offers the six provider encounters **required by law**. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. This includes Careers and Super—Curricular talks, Assemblies, Careers Fairs, Options Information and Careers guidance. Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will endeavour to make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV, ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the designated Careers section of the library. This resource is available to all students at break and lunchtimes.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

	Terms 1 & 2	Terms 3 & 4	Terms 5 & 6
Year 7	Learn With Us—Southampton University		Careers focused Immersion Day
Year 8	Learn With Us—Southampton University	Careers focused Immersion Day	Work Experience Day
Year 9	STEM Aspirational Immersion Day Learn With Us—Southampton University	KS4 pathways evening and exhibition	
Year 10	Learn With Us—Southampton University	‘Jobfest’ exhibition Study Higher—Oxford Brookes	R6 progression evening Post-16 taster day R6 Careers Fayre Work Experience Technical/vocational tasters at local colleges
Year 11	Finding Apprenticeships workshop R6 Open Evening – universities only Post 16 Week (assemblies) Group Guidance	Careers Fayre - student visits Study Higher—University of Oxford Post 16 interviews	
Year 12	Post-18— assembly on Apprenticeships	Careers Fayre - student visits Reading University Visit Apprenticeship virtual seminars	Careers Fayre—Student Visits Progression day and evening
Year 13	Workshops - HE and higher apprenticeship applications	Workshops - higher apprenticeship applications	

We run a super- curricular timetable that runs each Monday and is an aspirational talk from a person in an job, career and industry. This is open to all students to attend.

Approval and review

Approved: by Governors at Personal Development Committee

Next Review: January 2023

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