



SCHEME OF OVERALL DELEGATION

Introduction

The scheme of delegation outlined below sets out the default position for Trust schools rated Good or Outstanding by Ofsted.

If a school is rated Requires Improvement or put into Special Measures, or is rated by the Trust as being at significant risk of falling into one of these categories, the Trust reserves the right to amend the scheme as necessary, after consultation with the school’s Local Governing Board, to ensure rapid improvement.

NB: In the table below the symbol ‘A’ is used to denote ‘advised by’ in the direction of the arrow/s.

Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
1.0 GOVERNANCE					
1.1 Trust Members: Appoint	✓				
1.2 Trust Board Trustees – Trust Member Appointed: Appoint	✓				
1.3 Trust Board Trustees - Co-opted: Appoint		✓			
1.4 Trust - Articles of Association: Agree	✓	<A	<A		
1.5 Trust Board - Governance structure (committees): Establish and review annually		✓	<A		
1.6 Trust Board Committees - terms of reference: Agree annually		✓	<A		



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	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
1.7 LGBs - Scheme of Delegation/Terms of Reference/: agree and review annually		✓	<A		
1.8 LGB Governors – Trust Appointed: Appoint		✓	<A	<A	
1.9 LGB Governors – Other than Trust Appointed: Formally approve		Formally Approve	<A	<A	
1.10 LGB Chairs: Appoint		Formally Approve	<A	✓	
1.11 LGB Clerks: Appoint		✓	<A		
1.12 LGB Meeting Agendas – Overall agenda framework			✓		
1.13 LGB Meeting Agendas – Trust items: Compile			✓		
1.14 LGB Meeting Agendas – School items: Compile and prepare				✓	<A
1.15 Trust governance details on trust websites: ensure			✓		
1.16 School governance details on school websites: ensure				✓	<A
1.17 Register of pecuniary interests for Trust members/trustees/board committee members: establish and publish		✓	<A		
1.18 School Register of pecuniary interests for School LGB and LGB committee members: establish and publish				✓	<A
1.19 Trust Annual report and accounts: submit and publish		✓	<A		



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2.0 POLICIES					
2.1 Determination of which policies will be set at Trust level and which at school level: determine		✓	<A		
2.2 Trust wide policies which reflect the trust's ethos and values: determine, approve and review at agreed intervals		✓	<A		
2.3 School level policies which require Trust approval		Formally Approve	<A	✓	<A
2.3 School level policies which reflect the school's ethos and values: determine, approve and review at agreed intervals				✓	<A
3.0 STRATEGIC PLANNING					
3.1 Trust-level vision, strategic framework, and development plans: determine and monitor		✓	<A		
3.2 School level vision and development plans: determine and monitor			<A>	✓	<A
4.0 FINANCES					
4.1 Central Trust annual budget plan: Agree and monitor		✓	<A		
4.2 Central Trust three-year budget plan: Agree and monitor		✓	<A		
4.3 Determination of Trust central charges to schools: Determine and review		✓	<A		
4.4 Management of risk: Maintain Trust risk register, review and monitor		✓	<A		



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	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
4.5 Trust's scheme of financial delegation: Maintain and review		✓	<A		
4.6 School's scheme of financial delegation within Trust scheme of financial delegation: Maintain and review				✓	<A
4.7 External auditors' report: Receive and respond		✓	<A		
4.8 School three-year budget plan: Agree		Formally Approve	<A	✓	<A
4.9 School annual budget plan: Agree		Formally Approve	<A	✓	<A
4.10 School annual budget plan: Monitor		Formally Oversee	<A>	✓	<A
5.0 STAFF					
5.1 Central Trust staffing structure: Agree		✓	<A		
5.2 Trust Chief Executive Officer: Appoint, performance manage and make pay determinations for		✓			
5.3 Trust Central Senior Team: Appoint and make pay determinations for		✓	<A		
5.4 Trust central staff other than senior team: Appoint and make pay determinations for			✓		
5.5 Trust Central Senior Team (other than CEO) and other central staff: Performance manage			✓		



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	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
5.6 School staffing structure within agreed budget plans: Agree				✓	<A
5.7 School Headteacher: Appoint		Formally Approve	<A>	✓	
5.8 School Headteacher: Performance manage			✓	<A	
5.9 School Headteacher: Make pay determinations for		Formally Approve	<A>	✓	
5.10 School Deputy Headteacher and Business Leader (or equivalents): Appoint			A>	✓	<A
5.11 School Deputy Headteacher and Business Leader (or equivalents): Performance manage and make pay determinations for				✓	<A
5.12 School staff other than Headteacher, Deputy Headteacher and Business Leader (or equivalents): Appoint, performance manage and make pay determinations for				✓	<A
6.0 SAFEGUARDING					
6.1 School's safeguarding arrangements: Overseeing and ensuring the effective implementation of, ensuring compliance with legislation, statutory guidance and the Trust's Child Protection and Safeguarding Strategy and Policies.				✓	<A



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	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
6.2 School Safeguarding and Child Protection Policy: Producing a comprehensive and up to date policy which is compliant with all statutory requirements and guidance and published on school website.		Formally Approve	<A	✓	<A

Approved by the Trust Board at a meeting of the Trust Board held on 21st October 2024

Signed on behalf of the Trust Board