PLAY & LEARN BEFORE/AFTER SCHOOL CLUB @ PALMER ACADEMY

SESSION FEES

The Go Beanies Season Pass (termly booking)

£6.00* BC 7:45am-8:45am ☐

£16.00* ASC 3:00pm-6:00pm

***(all fees are per child per session)** ☐

IMPORTANT: There is a 20% subsidy available for working parents via the Government Taxfree Childcare Scheme; and an 85% subsidy for parents on Universal Credit. A 10% Sibling Discount will also be automatically applied to your booking for eligible parents & carers. Please note that your first payment is a holding deposit to guarantee your child's place.

	CHILD'S NAME	CLASS / YEAR	AGE
1			
2			

Please indicate with "X" on the table below the sessions you require.

TERMLY BOOKING 2026

Sept

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
				2		3		4		5		6
7		8		9		10		11		12		13
14		15		16		17		18		19		20
21		22		23		24		25		26		27
28		29		30								

TOTAL PAYABLE BY 11/07/2026

OCT

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
						1		2		3		4
5		6		7		8		9		10		11
12		13		14		15		16		17		18
19		20		21		22		23		24		25
26		27		28		29		30		31		

TOTAL PAYABLE BY 22/08/2026

NOV

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
												1
2		3		4		5		6		7		8
9		10		11		12		13		14		15
16		17		18		19		20		21		22
23		24		25		26		27		28		29
30												

TOTAL PAYABLE BY 01/10/2026

TERMLY BOOKING 2026-2027

DEC

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
		1		2		3		4		5		6
7		8		9		10		11		12		13
14		15		16		17		18		19		20
21		22		23		24		25		26		27
28		29		30		31						

TOTAL PAYABLE BY 01/11/2026

JAN

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
								1		2		3
4		5		6		7		8		9		10
11		12		13		14		15		16		17
18		19		20		21		22		23		24
25		26		27		28		29		30		31

TOTAL PAYABLE BY 01/12/2026

FEB

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
1		2		3		4		5		6		7
8		9		10		11		12		13		14
15		16		17		18		19		20		21
22		23		24		25		26		27		28

TOTAL PAYABLE BY 01/01/2027

MAR

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
1		2		3		4		5		6		7
8		9		10		11		12		13		14
15		16		17		18		19		20		21
22		23		24		25		26		27		28
29		30		31								

TOTAL PAYABLE BY 01/02/2027

GO Beanies

TERMLY BOOKING 2027

APR

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
						1		2		3		4
5		6		7		8		9		10		11
12		13		14		15		16		17		18
19		20		21		22		23		24		25
26		27		28		29		30				

TOTAL PAYABLE BY 01/03/2027

MAY

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
										1		2
3		4		5		6		7		8		9
10		11		12		13		14		15		16
17		18		19		20		21		22		23
24		25		26		27		28		29		30
31												

TOTAL PAYABLE BY 01/04/2026

JUNE

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
		1		2		3		4		5		6
7		8		9		10		11		12		13
14		15		16		17		18		19		20
21		22		23		24		25		26		27
28		29		30								

TOTAL PAYABLE BY 01/05/2027

JULY

MON		TUE		WED		THU		FRI		SAT		SUN
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am
						1		2		3		4
5		6		7		8		9		10		11
12		13		14		15		16		17		18
19		20		21		22		23		24		25
26		27		28		29		30		31		

TOTAL PAYABLE BY 01/06/2027

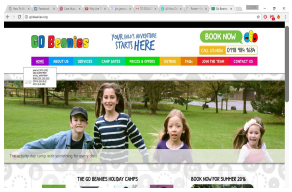
If would like us to accept this as a regular booking until further notice, please tick here. ☐

You do not need to complete a booking form each term.

No School

PAYMENT

An annual account statement will be issued at the start of each academic year with a breakdown of monthly fees and payment due dates. Payment should be made no later than the dates indicated on this booking form; and we would recommend that you keep a copy of the form for your own records. Should you wish to book your child as an 'Occasional User', the session fee will be £7.50 for the before-school club and £18.50 for the after-school club (24 hours notice will be required and places will be subject to availability with payment required at the point of booking).



☐ I wish to pay as a Season Pass Holder

☐ I wish to pay as an Occasional User

METHOD OF PAYMENT

☐ Childcare Voucher Supplier PART/ WHOLE ☐

NAME OF YOUR PROVIDER ☐

☐ Universal Credit

☐ Government Tax Free Scheme

☐ Bank Transfer (Go Beanies Limited, Sort code: 20-39-53, Account number: 53598071)

Please use your child's name and school as the reference when paying via BACs or cheque

CONDITIONS Bookings will be taken on a strictly first come, first served basis. Completion of this form does not automatically guarantee a place. Refunds will not be given in respect of any days on which the child is unable to attend because of illness or other unforeseen circumstances.

☐ I understand and agree to the attached terms and conditions.

Email	Name	Contact Number

PLEASE RETURN THE COMPLETED FORM AND PAYMENT VIA EMAIL (info@gobeanies.org) OR POST (1 Shooters Hill, Pangbourne, RG8 7DZ). FOR MORE INFORMATION, PLEASE CONTACT GO BEANIES ON 01189841684 OR EMAIL INFO@GOBEANIES.ORG

Print Name	Signature	Date

BOOKING & PAYMENT

After School and Breakfast Club bookings are generally made on an ongoing basis (our 'season pass'). Once a regular booking has been confirmed, your child will be booked in for the same day/s each week. If we have availability, sessions may be booked on an 'ad hoc' basis (our 'occasional user'), or for a limited period. If sessions are booked on an ongoing basis they are confirmed sessions. Payment for ongoing bookings must be made by the parent / guardian monthly, in advance, on the due date as published on the booking form.

Ad hoc sessions and sessions booked for a limited period are confirmed bookings and are not subject to change. Such bookings must be paid in advance at the point of booking.

CHILD PROTECTION

Go Beanies is committed to ensuring the safety and protection of the children in our care. We will respond promptly and appropriately to all incidents or concerns of abuse that may occur. The club's child protection procedures comply with all relevant legislation and with guidance issued by the Local Safeguarding Children Board (LSCB)

BOOKING ALTERATIONS/LATE BOOKINGS

Alterations cannot be made to after school and breakfast club bookings. If fees have not been paid by the published due date on the booking form, Go Beanies reserves the right to charge a £25 administration charge for late payment

CANCELLATIONS/REFUND POLICY

There will be no credits, cash refunds or alternative sessions for sessions booked but not used unless the cancellation request is due to child sickness/injury, which keeps the child away from the club for at least three consecutive sessions. Sickness/injury will need to be validated by a doctor's note. A credit note will be issued for the fourth, and any subsequent sessions that are missed due to the child sickness/injury.

Two calendar month's written notice is required to permanently cancel a termly booking made on an ongoing basis. This notice may be provided as an email, by letter or by asking the club manager to complete a cancellation form for you.

LOST PROPERTY

Go Beanies does not accept any responsibility for children's lost property. All lost property will be kept for a period of **four** weeks and if unclaimed, donated to charity. Please contact our office if your child has lost something at one of our clubs

EXCLUSION

Go Beanies reserve the right to refuse or exclude any individual, at any time prior to or during the delivery of childcare services if, in the opinion of Go Beanies, that individual is incompatible with the general wellbeing and safe running of the services.
In this instance, no refund will be given and any costs incurred, including any damage, will be passed onto the individual's parent or guardian. Parents/guardians will be responsible for the collection of the individual or for all transport costs in connection with that individual returning to their home address.

STAFFING

There is always a minimum of two adults on duty at our clubs at all times. The legal requirement for adult:children ratios is 1:30. However, we always endeavor to work to a ratio of 1:10 for children aged four to seven years and a maximum of 1:15 for our eight year olds and over.

WAITING LIST

All bookings are accepted on a first come, first served basis. If we have a waiting list for a particular day, then the child's name and date they booked are added to the waiting list. When a space becomes available the person at the top of the list will be contacted first. If your child is on the waiting list, we will contact you regularly to let you know your position on the list.

PROGRAMME CHANGES

Arrangements and programmes are given in good faith. However, these may be subject to change for reasons of safety, unsuitable weather conditions or other factors which may arise beyond the control of Go Beanies. Under such circumstances, Go Beanies reserves the right to amend its services without refund or compensation to the customer.

PHOTOGRAPHY

From time to time Go Beanies may wish to take photographs of our club activities for marketing and promotional purposes. If you would like your child to not be included any photographs, please inform us prior to making your booking.

INSURANCE

All children in our care are covered by our public liability insurance

CHEQUES

There is a £5 charge should your cheque be presented at the bank and returned unpaid

LIABILITY

Go Beanies do not accept any liability for personal injury or the death of any participant unless caused by the proven negligence of Go Beanies or its employees. Go Beanies do not accept any liability for the loss or damage of any property belonging to participants. Go Beanies accept no responsibility for losses or additional expenses in the event of cancellation or change due to strikes, school closure, disasters, war or the threat of war, acts of terrorism, weather, illness or any event outside the control of the company.

MEDICAL INFORMATION

Once a booking has been accepted, parents will be required to complete the club registration form which includes full disclosure of all medical information. A child may be excluded from certain activities, or if it felt necessary, excluded from Go Beanies if full information has not been provided. In such circumstances, no refund or credit will be paid. Go Beanies reserve the right to cancel a booking at any time where there has been a failure to provide full information about a child.

DATA PROTECTION

Go Beanies acts as a Data Controller for the purposes of the Data Protection Act 1998. The personal information requested on our booking form, medical form and signature form is required to enable Go Beanies to deliver its services. This information will not be passed on to any third party without your express permission. It is the parent or guardian's responsibility to update Go Beanies with any changes in personal information including home address, emergency contact telephone numbers and medical information. All personal data that you provide will be held and processed in accordance with the requirements of the 1998 Data Protection Act.

SOCIAL MEDIA

We respectfully ask that parents and staff do not discuss any Go Beanies related issues on Facebook, Twitter or other social network sites. Please be aware that these sites are often public, and information could innocently be placed in the wrong hands. We thank you for your cooperation with this. Please see our social media policy for more details

LATE COLLECTION

Go Beanies reserve the right to charge a fee for late collection of any children beyond the allocated collection time. Late collection of your child will result in a late fee of £10.00 for every 15 minutes beyond the allocated collection time. Staff will follow the uncollected children policy as detailed in our policies and procedures.

SAFEGUARDING

Go Beanies staff have a duty to respond if they suspect a child in their care may be suffering from abuse, or if a child makes a disclosure about abuse. In this event the relevant staff will follow the safeguarding children's policy as detailed in our policies and procedures.

PRICES

All prices quoted are inclusive of activities and snacks. Prices are set in advance and Go Beanies will make every effort to ensure that the price quoted for any of our services is honoured. However, Go Beanies reserve the right to alter any price as required where additional unforeseen costs arise beyond the control of Go Beanies.

COMPLAINTS

Complaints are rare but when they do happen we take it very seriously. Go Beanies will respond to any complaint within 24 hours and will give you a written outcome to the complaint within 72 hours. If for any reason the response time is going to be different we will inform you of when you will be notified. Complaints should be made to the Club Manager in the first instance. Should you not be satisfied with the outcome, please contact the Director at Go Beanies Ltd, 5a The Square, Pangbourne, Berkshire, RG8 7AG. If in the unlikely event, you are still not satisfied with the response, you may wish to contact the Ofsted Early Years Complaints Helpline on 0300 123 4666 or in writing to Ofsted, Piccadilly Gate, Store Street, Manchester, M1 2WD.

POLICIES AND PROCEDURES

Go Beanies policies and procedures are available for viewing at our club venues. Copies will also be sent to parents on request.