



**The Palmer Academy**  
70 Northumberland Avenue, Reading RG2 7PP  
Tel: 0118 9375481  
[www.thepalmeracademy.com](http://www.thepalmeracademy.com)  
Email: [admin@thepalmeracademy.com](mailto:admin@thepalmeracademy.com)  
Twitter: [@R2PalmerAcademy](https://twitter.com/R2PalmerAcademy)

**Executive Headteacher:** Mr Aaron Wanford  
**Head of School:** Miss Libby Thomassen

14/07/2022

### 30-hour Nursery places

Dear Parents and Carers,

We are very pleased to be able to tell you that The Palmer Academy can offer free 30-hour places in our Nursery. If you would like to take up one of the 16 places available, please check your availability and get your funding code on the government website.

Look at: <https://www.gov.uk/30-hours-free-childcare> to find out what the eligibility criteria is.

Apply using: <https://www.gov.uk/apply-30-hours-free-childcare>

Once you have your code, please fill in the attached form and hand into the school office. Once we have validated your code, we will then be able to offer you a space for 30 hours funding. You will need to get your code reissued every 3 months; you will get an email asking you to do this when needed.

If you wish to take up the 30 hours funding you will need to make sure you have the code by the end of the term before you want them to start, for example you need the code by 31<sup>st</sup> August for autumn starters, 31<sup>st</sup> December for spring starters and 31<sup>st</sup> March for summer starters.

We can offer 30-hour places because the Government has decided to fund them. The Government have set some conditions which parents/carers must meet to be eligible for these places. We will continue to offer free 15-hour places to all 3- and 4-year-olds. Any child can take up a 15-hour free place.

The format for the Nursery day for children taking up a free 30-hour place are set out below, there are 2 options to choose from.

| Option 1  | Option 2   |
|---|--|
| Monday to Friday 8.45am – 3.30pm  | Monday to Thursday 8.45am – 3.30pm and Friday 8.45am – 11.45am                           |
| Children will need a packed lunch or you can pay for a hot school dinner via Parent Pay.  | Children will need a packed lunch or you can pay for a hot school dinner via Parent Pay. |
| For this option there is a £25 charge for the Friday afternoon session. This will need to be paid termly. You will receive an invoice for this. | There is no charge for this option.  |

If you require more information, please contact Miss Harriss or the school office.

Yours sincerely,

Yours faithfully,



Mr A. Wanford  
Executive Headteacher



Miss L. Thomassen  
Head of School