

# Thornton in Craven Community Primary School

## Governors Meeting, Wednesday 20<sup>th</sup> March 2024

### Minutes

**Present:** Rebecca Lofthouse (Vice Chair), Suzie Brown (Headteacher), Rachel Davies (Parent Governor), Nicola Moorhouse (Staff Governor), Donna Ryan (Parent Governor), Sue Walker (Co-Opted)

**Apologies:** Neil Roe (Chair), Rebecca Garrity (Local Authority Governor), Debbie Joyce (Co-Opted)

**Clerk:** Nigel Mason (interim)

#### **1. Welcome and Consideration of Absence**

The Vice Chair welcomed the Governors to the meeting. Neil Roe, Rebecca Garrity and Debbie Joyce sent their apologies for the meeting.

#### **2. Declaration of Interests, financial or otherwise**

No issues.

#### **3. Confidential Items**

No issues.

#### **4. Urgent Business**

None.

#### **5. Approval of Minutes**

The minutes of the meeting held on Wednesday 17<sup>th</sup> January 2024 were approved and signed by the Vice Chair.

#### **6. Matters Arising**

The first action will be implemented when the Headteacher receives the Governor Skills forms. The second action should be deleted as it has been overtaken by other developments. The third, fourth and fifth actions have been implemented. The sixth action remains outstanding.

## **7. Headteacher's Report**

There is evidence that parents are thinking more before taking children on holiday during school time and the recent focus on this issue is certainly influencing choices about the day of departure.

The Governors discussed the applications for entry to the Reception class in September. There are 17 applications with Thornton as the first choice, compared to an official capacity of 11 children.

The Headteacher reported that the new Class 1 teacher had been a great success. In order to change her status from temporary (until the end of the current school year) into permanent, it would be necessary to advertise the position and interview again.

The Headteacher also reported that the new subject lead roles for teachers were fitting in well.

There have been some behavioural issues in the playground, in terms of running around at speed and the boisterousness of play. As a result, Class 1 have been allocated the rear playground, Classes 3 and 4 have been allocated the front playground, and Class 2 can use either.

Governors highlighted that the new extra-curricular clubs have been an excellent innovation and the small fees charged are not seen as a problem. The Headteacher pointed out that the clubs were taking some demand, and hence income, away from the After School Club.

A Governor suggested that the School holds an Assembly on road safety and car parking, so that children could bring pressure on parents to park their cars responsibly. It was also suggested that school zig-zag lines should be introduced on Cam Lane. The Headteacher pointed out that there is a Road Safety poster competition currently underway across the School.

## **8. School Financial Value Standard**

Agreed.

## **9. Premises Update**

The Vice Chair's sister has been to the School to discuss the possibilities for expanding classroom capacity. It may be possible to build an additional storey above Class 1, although it has not yet been possible to find the plans which would show whether the current structure was built with the foundations for a second storey. The idea would be for construction to be undertaken in such a way as to allow Class 1 to continue to operate below. Staircase needs will need to be considered, as will funding when feasibility has been established.

## 10. Health and Safety Update

Nothing to report.

## 11. Governor Training

There is a need for Governors to complete their individual reports before overall training needs can be identified. A Governor asked whether there could be training programme set out at the start of each school year. The Headteacher stated that this would be difficult because NYC do not tend to give long notice for training courses.

## 12. Any Other Business

The Headteacher reported that a Community Summer Fair will be held at the Cricket Field on 22<sup>nd</sup> June 2024, instead of a School Summer Fair held in the playground.

## 13. Correspondence

None.

## 14. Date of the Next Meeting

Full Governors Meeting starting at **6.30pm on Wednesday 22<sup>nd</sup> May 2024.**

**Meeting finished at 8.15pm.**

## Outstanding Actions List

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Outstanding Action</b>
27/09/23	13	The Headteacher should re-issue the list of Link Governor responsibilities and the date and time of associated meetings.
17/01/24	10	The Headteacher will look at what has been done historically on an analysis of Governor Skills in order to see whether this needs updating and whether there are any skills gaps with the aim of achieving a better match between skills and the curriculum.