

Three Counties Academy Trust



Invacuation, Lockdown and Evacuation Policy

#GN33 (linked to #GN33(A))

Last amended 13th February 2026 (v1.1)

Subject to annual amendment. To be reviewed no later than 12th February 202

Statement of intent

For Three Counties Academy Trust (TCAT), the safety of our pupils, staff members and visitors on our premises is paramount and we take our duty to protect the wellbeing and welfare of these people very seriously.

The main priority is to prevent an emergency from occurring in any of our settings; however, this is sometimes, unfortunately, out of our hands or that of our schools. In an emergency, staff members at any TCAT school will endeavour to take all reasonable actions in order to ensure the safety of pupils and visitors.

The procedures outlined in this policy aim to minimise disruption to the learning environment whilst ensuring the safety of all pupils, staff members and visitors.

This policy will be implemented alongside each TCAT school's Emergency Plan and their Invacuation, Lockdown and Evacuation Procedures.

TCAT requires the Incident Lead to wear the supplied Hi-Vis identifying vest during any incident so that internal and external contacts can clearly identify who is leading the response to an incident.

Due to the sensitive contents of this policy and associated school plans, we will not publish the policy for public consumption, and both the policy and associated plans will be treated as internal documents. Interested parties with a valid reason for doing so can contact the TCAT Central Offices for further information.

