

Thriplow School PTA minutes

Meeting: 9am 7th March 2025

Attendees

Meghan Bonner (Chair), Helen Joyce (Secretary), Lucy How (Head Teacher), Rachel Leech (Deputy Chair), Harriet Bannington-Howell, Jasmin Osman, Dian Eichelsheim

Apologies Natasha Burford (Deputy Secretary), Jayne Pashley, David Aston (Treasurer), Jessica Parkinson,

Welcome

MB welcomed everyone to the meeting. There were no conflicts of interest and previous minutes signed off.

Financial Update

DA provided an update ahead of the meeting by email. There is currently just over £1,000 available accounting for the reserves policy. This will increase once the movie night monies (£385) are in the account.

1. DA to reallocate the funds back to the PTA account which were approved but were never spent by the school.
2. DA to prepare hand over of treasurer role.

Core committee and PTA Admin

MB went through the preparation for the AGM (the next PTA meeting)

3. MB, HJ and NB to review policies and check for amendments
4. DA to recommend any changes to the reserves policy
5. MB to make sure PTA documents are uploaded to Google drive

Request for funds

LH provided an update on the funds already allocated to refurbish the library. MB confirmed the playground upgrade project funded by the PTA will begin on 7th April.

6. LH to check if previously approved wild space items are still required
7. A request from Ladybirds PTA to contribute to the costs of the fence repair was approved. 50% of the total cost of £876.51 to be paid by end of April.
8. MB to check the playground construction workers have access to toilet, water and electricity
9. LH to let us know if there's anything the school need
10. LH to ask Mrs Hardege the reading lists so that second hand copies can be swapped.

Fundraising events

Good news that the Daffodil weekend tearoom rota is almost full, with just a few volunteer slots to fill. Thank you to Sam for ordering the items to run the tearoom. MB provided an overview of the list of tasks which are in progress for preparation.

11. LH to confirm parking situation for parent who volunteer for the tearoom
12. LH to make a poster to request parents bring in cake to be sold at the tearoom
13. MB to let HJ know the pick-up details for Costco on 21st March
14. MB to confirm the sign outside the tearoom advertises that sandwiches will be sold
15. DA to provide the float and make sure there's a backup for sum up machines (e.g. Details of the PTA account for bank transfers)
16. MB to do the risk assessment

Support to the school

LH informed that an upcoming audit may lead to future recommendations for support that parents could provide.

17. LH suggested the area beside the music room as a suitable spot for repairs and maintenance, as requested

AOB

18. MB to receive an update from the readers group run by Thriplow volunteers.

Dates for next PTA meetings

- Weds 30th April 8pm on zoom (AGM) (rescheduled date)
- Tuesday 10th June 8pm on Zoom