

Thriplow School PTA minutes

Meeting: 9am Friday 12th January

Attendees

Meghan Bonner (Chair), Helen Joyce (Secretary), Lucy How (Head Teacher), Catherine Flannigan, Emma Hewett, Jasmin Osman.

Apologies

Debbie van Wyk, Jane Pashley, David Aston (Treasurer), Harriet Bannington-Howell, Natasha Burford

Welcome

MB opened the meeting welcoming the attendees and checking there were no conflicts of interest.

Financial update

DA provided a financial update by email in advance of the meeting. The Christmas hampers raised £633 and £66 raised at the Nativity performance serving refreshments which means there is a pot of £9,800, taking into account payments that have already been approved. There is an expectation that PTA funds of £12,500 will be available for the classroom fitouts as part of the Cornerstone project (following the funds raised at the Solstice party in June)

PTA policies and committee member update

MB has written and updated all the recommended policies for the PTA and in addition, written a reserves policy and a Terms of reference document which have been reviewed by core committee members.

Progress has been made to update the Charity Commission information including the new constitution, however there are still delays updating the new chair and removing the previous chair from the bank signatories.

1. MB to upload the policies to FB for parents to review and then to upload to the PTA website
2. HJ to add an agenda item to review policies at the AGM
3. DA to update bank signatories for the PTA account
4. MB to work with committee to create handover documents for key committee roles

Cornerstone

MB and LH confirmed the project is going well despite some delays due to cold weather. The PTA have been checking payments as planned to confirm funds are used appropriately.

5. LH to check timings of building work with respect to Daffodil weekend and use of the field and hall access

Request for PTA funds

The parking buddies (previously agreed to be funded by PTA) have been ordered. The school have requested headphones, maths books and padding for the basketball post, all of which were agreed to be funded, coming to a total of approximately £350. A suggestion from a parent to invite a company who brings animals to children as a learning experience was agreed to be funded too.

6. LH to order the requested items and to check receipts go to PTA to be reimbursed (including previous items already agreed to be funded by the PTA)
7. MB to pass on details to LH on the suggested company for the animal learning experience.

Fundraising events

MB confirmed that the Sawston fun run have paid a grant to fund netball equipment and have offered the PTA an opportunity to have a fundraising stall at the next fun run on 12th May. The committee discussed possible options.

For the Daffodil weekend tearoom, different savoury choices were discussed in terms of practicalities and cost.

The Solstice party are looking for sponsors, raffle prizes and donations for a barrel of booze.

Arrangements for the party itself and the disco are all going to plan. The PTA are hoping to have another fundraiser organised by year group reps in the calendar (around Easter).

8. MB to accept the offer of a Sawston fun run stall and to confirm the nature of the fundraiser.
9. MB to organise a rota for tearoom volunteers and confirm the choices of food to be offered.
10. LH to discuss timings of the school singing at the Daffodil weekend

Support to school

LH expressed appreciation to the gardening team for clearing leaves and keeping up with other jobs in the school grounds. EH offered to run sessions with children relating to mental health.

The reading group is going well, with local volunteers visiting the school to hear children read on a weekly basis.

11. MB to respond to the offer for a PTA member to join a social in the Green Man
12. LH to follow up with EH about the mental health group sessions.

AOB

13. LH to follow up on an offer from a parent (TB) to talk to children about hearing loss with World Hearing Day on 3rd March and Science week later in March
14. HJ to add the donations to fund e-safety training to the agenda at the next meeting

Dates for PTA meetings

- Friday 12th Jan 9am in the school hall
- Thursday 14th March 8pm zoom
- Friday 3rd May 9am in school hall
- Tuesday 18th June 8pm Zoom (AGM)