

PTA Meeting Minutes 12.11.2024

Attendees

Meghan Bonner (Chair), Rachel Leech (Deputy Chair), Lucy How (Head Teacher), Dave Aston (Treasurer), Jayne Pashley, Geri Kitley, Steph Dodds, Deborah Van Wyk, Lindsey Crow

Apologies

Helen Joyce (Secretary), Natasha Burford, Jess Parkinson

Welcome

Meghan Bonner opened the meeting

a) Conflicts of interest

None

b) Sign off of previous minutes

Welcome pack sent out to new parents & received today. Newsletter on website every Monday. The below are outstanding actions from the previous meeting minutes.

1. DA to put treasurer role description together and circulate to committee this week
2. Core committee to look for reception reps for sports day
3. Vanessa Ngebih to help put together MCAS user manual for parents
4. MB to put a post out on termly donations

Financial update

DA updated that the disco had raised just over £400 and that just under £16,500 was available for future spend for the school

DA added that the annual return on income and expenditure had been done on Charity Commission website. Annual accounts weren't uploaded as Chairty Commission only requests if income over a certain threshold (had been in previous years but not this). DA suggested as accounts had been signed they could be put on PTA website

5. DA to send accounts to Lucy How to put on PTA website

Core Committee

Two new members were voted on to the core committee: Rachel Leech (deputy chair) and Natasha Burford (deputy secretary). Expected that they will move to chair and secretary in the Summer when MB and HJ step down

Nobody knew of anyone keen to be deputy treasurer.

6. MB to put advert out to see if anyone interested in becoming deputy treasurer.

Google Drive now set up by HJ. May require a small payment if storage space gets too big.

7. Helen Joyce and Clare Joghee to upload all documents from Summer Solstice Party.

Requests for funds

~£500 (+class budgets) added and approved since last meeting

ASC want to replenish supplies, this was approved, ~£100

New beaters for glockenspiels approved, ~£20

Decoration day slightly over budget so may be a requirement to help.

Anticipated small nativity play funds request

8. LH to add RL and NB on future requests to PTA

9. LH to see if any nativity support needed

Solar panels and play equipment as larger capital spend projects discussed. Room more in favour of play equipment as felt more tangible/visual. LH commented that trim trail play equipment was in region of £10k at daughters school

10. MB/RL to look at potential grant options for solar panels

11. MB/LH/RL to look at play equipment options for next meeting.

Fundraising events

MB expressed thanks to Jessica Parkinson for running disco

Tea towels sales discussed, looking at producing 200 and selling ~£5-£10

Committee gave go ahead for Christmas hampers

Steph Nunn wants to do Movie Night next term, all committee were in favour

Decoration day tea/coffee to be done with mince pies to be provided by parents

G&T and welcome drinks to be provided for Christmas nativity

12. MB to get year reps to mention on class whatsapp groups about making mince pies for Decoration day

School support

RL and JP mentioned the benefits of Autumn gardening jobs being done, but still required to be done (leaf blowing and clearing leaves from drains)

13. JP and RL to agree on a set day for clearing up outside at the school and then to post on the PTA group

AOB

Cornerstone opening covered by 2 newspapers

Facebook page for the school being set up.

Olga looking at painting outdoor equipment

RL and JP mentioned electronics kit that could be donated to the school/purchased with PTA funds

14. LH to share the Facebook page link for the school
15. RL and JP to share the electronics kit information with LH