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6<sup>th</sup> January 2021

Dear Parents & Carers,

### Spring Term Lockdown Arrangements

Further to the Government decision to close schools to the majority of pupils with immediate effect, we undertook an information gathering exercise to ascertain the number of places required, and thank you for your prompt responses.

As a result, we are pleased that today we have resumed partial opening to support our families, and have a robust timetable in place to ensure that this continues throughout the period of the lockdown.

For those children accessing school during this period, we are writing to share the detail of the organization and the measures we have taken. The extensive school risk assessment remains operational and has been updated to reflect current guidance and best practice shared by the Government and the Local Authority.

### Bubble Organisation

During this lockdown, your child will be placed in a small group bubble, with consistent staff for 1 week at a time. Staff will rotate on a 3 week basis as this allows us to ensure that our workforce and their families can also follow the stay at home guidance. Children have been grouped with similar age and ability learners, although not necessarily their 'usual' classmates.

We have endeavoured to assign familiar staff to the small group bubbles to ensure we can effectively meet individual need. This is a work in a progress and we appreciate your patience as we iron out the finer details. Siblings will be grouped together in the same bubble. Each bubble has its own toileting facility. Lunches are to be eaten in the classroom and each class has its own designated outdoor area.

Moving through the lockdown period, we understand that families may experience additional challenges and stresses and would urge you to get in contact with Mrs Daly, our Parent Liaison Officer on 07526 278311 (phone call or text) or alternatively via email [l.daly@theviewtrust.org](mailto:l.daly@theviewtrust.org)

We are using the Ewood Campus to accommodate some bubbles, however it is entirely possible that FE learners are accommodated in the main school building. Please be aware that After School Provision remains closed for the foreseeable future.

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## Arrival & Collection

We would advise all families that the safest way to travel to school would be in your own transport, or by walking. Please avoid public transport wherever possible.

If your child arrives via LCC school transport, we will manage your child's arrival in line with procedure to ensure they are greeted and taken to class by a member of staff from their bubble.

Parent/Carer drop off remains unchanged from the current arrangements, including the wearing of a face mask.

We are re-introducing the taking of temperatures soon after arrival. If your child's temperature is found to be above 37.8 degrees, you will need to collect your child and take them home, follow government guidance and arrange for a COVID-19 test. If your child arrived on LCC school transport, we will contact you and make the necessary arrangements. Please keep up to date with developments about our mass testing programme as this may impact this arrangement. We will provide further information as it is available in the coming days.

All children will access school by their classroom's external door, to reduce congestion on school corridors.

## School Uniform

We would politely request that all children attend in full uniform each day. Girls are permitted to wear leggings and/or shorts instead of skirts, as this will support any physical education that we deliver without the need for changing.

Long hair must be tied back, and all jewellery and watches must be removed before coming to school.

## Lunch Arrangements

Children will continue to eat lunch in their 'bubble'. School dinners will be provided as usual. If your child brings a packed lunch, then this will be stored in their classroom, and will be returned home at the end of each day. Please ensure that lunch bags/boxes are cleaned thoroughly each evening.

## Free School Meals

We will be utilizing the voucher service for the electronic distribution of Free School Meals. This will be in the value of £15 per week and provided fortnightly for the supermarket that you previously requested. Any changes need to be communicated to the school office.

Your voucher value will be reduced by £3 for each day your child attends school.



## Medication

We will be keeping medication in school unless we discuss otherwise with individuals.

## Home Learning

This will still be available for the days that your child is not in school, details of which will be provided separately.

## Contact

Please ensure that we have your current address, telephone numbers and email addresses so that we can contact you quickly if we have to close your child's bubble or contact you for any reason.

If you need to contact school during the day, please be aware that the office staff are unable to personally pass on messages to class staff as they are not permitted to enter the 'bubbles'. Unless it is extremely urgent, messages will be passed via email and will be acted upon accordingly.

Thank you for your support in adhering to the guidance in this letter, and we ask that everyone acts in accordance with the latest [Stay at Home Government guidance](#) wherever possible. It is designed, as far as possible, to maintain the safety of our whole community. Please do not hesitate to contact a member of the team to discuss any part of this letter. In the first instance, please email [office@theviewtrust.org](mailto:office@theviewtrust.org) or contact the main school office.

Kindest regards



**Mrs Louise Parrish**  
Headteacher

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