

Careers Education Information Advice and Guidance Mapping FURTHER EDUCATION KS5



INTENT: To provide information, guidance, workplace experiences and encounters which will help students make positive decisions for their future whilst encouraging a culture of lifelong learning.

IMPLEMENTATION: The Careers Curriculum Mapping is an overview of all activities which make up the C.E.I.A.G provision for KS5. It does not map out specific lessons, rather refers to how the different elements are delivered through Form Tutor, Curriculum and Extracurricular activities. Form tutors and subject teachers are responsible for ensuring that students are able to access this information through the suggested means, within form time, through their curriculum and any extra-curricular activities.

Although learners are taught within Key Stages, this mapping is specific to year groups and so does not follow 'cycles' such as subject mapping.

	YEAR 12	YEAR 13	YEAR 14
Autumn	SUPPORTING TRANSITION	ENCOURAGING INDEPENDENCE	EXPLORING FUTURE PATHWAYS
	&	&	&
	SKILL DEVELOPMENT	SKILL ENHANCEMENT	SKILL ENHANCEMENT
Spring	SUPPORTING TRANSITION	ENCOURAGING INDEPENDENCE	EXPLORING FUTURE PATHWAYS
	&	&	&
	SKILL DEVELOPMENT	SKILL ENHANCEMENT	SKILL ENHANCEMENT
Summer	ENCOURAGING INDEPENDENCE & SKILL DEVELOPMENT	ENCOURAGING INDEPENDENCE & SKILL ENHANCEMENT	SUPPORTING TRANSITION TO FUTURE PATHWAYS

NB: SKILLS encompasses Functional, Employability, Independence and Life Skills

piration	for Life Differentiated, aspirational targets dependent on pupil needs	Language for Life Explicit teaching/ exposure to net	w and know vocabulary. Learning for Life Opportunities to develop employability and life skills		
ging	SUPPORTING TRANSITION & SKILL DEVELOPME	IT SUPPORTING TRANSITION & SKILL D	EVELOPMENT ENCOURAGING INDEPENDENCE & SKILL DEVELOPMEN		
Encoura	Autumn 1 Approx. 7 weeks Autumn 2 Approx. 7 we	ks Spring 1 Approx. 6 weeks Spring 2 Ap	oprox. 6 weeks Summer 1 Approx. 5 weeks Summer 2 Approx. 7 weeks		
years.	FORM RESPONSIBILITIES				
-skills learnt in previous	Annual Reviews Parents Evening & Careers Fair Transition Activities Tutorials	Annual Reviews Parents Evening & Careers Transition Activities Tutorials	Fair Annual Reviews Reports Tutorials		
al and life	CURRICULUM				
cations	Specific				
the vo	Community Life Skills Home Management Information & Guidance Business Enterprise Work Experience & Leisure Skills PSHCE Vocational Options: Horticulture Expressive Arts Catering				
ig upol	Discreet	Discreet	Discreet		
buildir eir futu	Subject visits – see individual subject mappings	Subject visits – see individual subject			
whilst s to th	Standalone activities:	Standalone activities: Careers & Ente	rprise Week Standalone activities: FaceMe Performance		
them regard	Embedded (within individual curriculums – relevant to subject)				
cation es in I	Functional skills: Literacy Numeracy ICT				
ther Edu life-choic	Employability / Independence / Life skills: Using Initiative Being self-motivated Working under pressure Working to deadlines Ability to adapt Communication and Interpersonal skills Teamwork Negotiation Skills Valuing diversity and difference Problem solving Numeracy & IT skills Organisational Flexibility Perseverance Confidence				
	Labour Market Information				
i to Fui upport	Vocabulary - This is ideally subject specific, however there are certain words it would be beneficial for students to know and understand:				
nsition to Fui g to support	Vocabulary -This is ideally s				
students transition to Fuu sision making to support		Work Skill Job Hire P nployer Part-time Full-time Over-time Shift-wor Application Curriculum Vitae Apprenticeship	k Interview Wage Trainee Vacancy		
ar 12 students transition to Fu of decision making to support		nployer Part-time Full-time Over-time Shift-wor	k Interview Wage Trainee Vacancy		
To support Year 12 students transition to Further Education them whilst building upon the vocational and life-skills learnt in previous years. Encouraging an awareness of decision making to support life-choices in regards to their future,		nployer Part-time Full-time Over-time Shift-wor Application Curriculum Vitae Apprenticeship	k Interview Wage Trainee Vacancy		

	KS5	CAREERS EDUCATION INFORM	IATION ADVI	CE & GUIDANCE CURRICUL	UM MEDIUM-TERM PLANNING	
Aspiration	n for Life	Differentiated, aspirational targets dependent on pupil needs.	Language for Life	Explicit teaching/ exposure to new and know vocabulary.	Learning for Life Opportunities to develop employability and life skills	
ive	ENCOU	ENCOURAGING INDEPENDENCE & SKILL DEVELOPMENT ENCOURAGING INDEPENDENCE & SKILL ENHANCEMENT ENCOURAGING INDEPENDENCE & SKILL ENHANCEMENT				
YEAR 13 vocational and life skills, whilst encouraging independence in a safe supportive support life-choices in regards to their future.	Autu	mn 1 Approx. 7 weeks Autumn 2 Approx. 7 weeks	Spring 1 Ap	prox. 6 weeks Spring 2 Approx. 6 weeks	Summer 1 Approx. 5 weeks Summer 2 Approx. 7 weeks	
		FORM RESPONSIBILITIES				
uce ii		Annual Reviews	A	Annual Reviews	Annual Reviews	
ende		Parents Evening		Parents Evening	School Reports	
g indep		Tutorials		Tutorials	Tutorials	
ouraginç eir future	CURRICULUM					
t encc to the	Specific					
whils gards		Community Life Skills Home Management Information & Guidance Business Enterprise Work Experience & Leisure Skills PSHCE				
e skills, is in re	Vocational Options: Horticulture Expressive Arts Catering					
13 nd life thoice		Discreet		Discreet	Discreet	
EAR 13 Itional and lif	9	Subject visits – see individual subject mappings	Subject v	risits – see individual subject mappings	Subject visits – see individual subject mappings	
YE ocatio		Standalone activities: School Production	Standalon	e activities: Careers & Enterprise Week	Standalone activities: Arts Week (Shine Festival)	
heir v g to su	Embedded (within individual curriculums – relevant to subject)					
ance t nakinę	Functional skills: Literacy Numeracy ICT					
ity to enha	Employability / Independence / Life skills: Using Initiative Being self-motivated Working under pressure Working to deadlines Ability to adapt Communication and Interpersonal skills Teamwork Negotiation Skills Valuing diversity and difference Problem solving Numeracy & IT skills Organisational Flexibility Perseverance Confidence					
pportun iess of	Labour Market Information					
the op warer	Vocabulary - This is ideally subject specific, however there are certain words it would be beneficial for students to know and understand:					
enable Year 13 students the opportunity to enhance their vironment. Encouraging awareness of decision making to t	Work Skill Job Hire Pay Employee Employer Part-time Full-time Over-time Shift-work Interview Wage Trainee Vacancy Application Curriculum Vitae Apprenticeship Internship Salary					
To enable Ye environment.	EXTRA CURRICULAR					
To en enviro					Residentials	

	KS5 CAREERS EDUCATION INFORM	ATION ADV	ICE & GUIDANCE CURRICUL	UM MEDIUM-TERM PLANNING	
Aspiration	for Life Differentiated, aspirational targets dependent on pupil needs.	Language for Life	Explicit teaching/ exposure to new and know vocabulary.	Learning for Life Opportunities to develop employability and life skills	
r previous	EXPLORING FUTURE PATHWAYS & BUILDING SKILLS	EXPLORING	FUTURE PATHWAYS & BUILDING SKILLS	SUPPORTING TRANSITION TO FUTURE PATHWAYS	
	Autumn 1 Approx. 7 weeks Autumn 2 Approx. 7 weeks	Spring 1 Ap	pprox. 6 weeks Spring 2 Approx. 6 weeks	Summer 1 Approx. 5 weeks Summer 2 Approx. 7 weeks	
earnt ii	FORM RESPONSIBILITIES				
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d life-s	Parents Evening		Parents Evening	School Reports	
al and	Tutorials		Tutorials	Tutorials	
YEAR 14 pportunities available to them whilst enhancing the vocational and life-skills learnt in previous support life-choices in regards to their future,	Support exploration of Future Pathways Provision of materials, support, advice, guidance in reference t future options appropriate for student	o Provision of mat	ort exploration of Future Pathways erials, support, advice, guidance in reference to ure options appropriate for student	Support transition into Future Pathways Provision of materials, support, advice, guidance in reference to future options appropriate for student	
ancing iture,	CURRICULUM				
st enh neir fu	Specific				
n whils ds to tl	Community Life Skills Home Management Information & Guidance Business Enterprise Work Experience & Leisure Skills PSHCE				
14 to ther regard	Vocational Options: Horticulture Expressive Arts Catering				
YEAR available choices in	Discreet		Discreet	Discreet	
YE s ava e-choi	Subject visits – see individual subject mappings	Subject	visits – see individual subject mappings	Subject visits – see individual subject mappings	
opportunities support life-		Standalo	ne activities: Careers & Enterprise Week	Standalone activities: Face Me Performance	
opport supp	Embedded (within individual curriculums – relevant to subject)				
ing to	Functional skills: Literacy Numeracy ICT				
e Future Pathway op decision making to s	Employability / Independence / Life skills: Using Initiative Being self-motivated Working under pressure Working to deadlines Ability to adapt Communication and Interpersonal skills Teamwork Negotiation Skills Valuing diversity and difference Problem solving Numeracy & IT skills Organisational Flexibility Perseverance Confidence				
nts to explore Future wareness of decision	Labour Market Information				
o expl	Vocabulary - This is ideally subject specific, however there are certain words it would be beneficial for students to know and understand:				
14 students to ing an aware	Work Skill Job Hire Pay Employee Employer Part-time Full-time Over-time Shift-work Interview Wage Trainee Vacancy Application Curriculum Vitae Apprenticeship Internship Salary				
e Year icourag	EXTRA CURRICULAR				
To enable Year 14 stude years. Encouraging an a				Residentials	

MEETING THE GATSBY BENCHMARKS (KS5): The Gatsby Benchmarks comprise of 8 frameworks for best practice when it comes to delivering good careers provision. Each benchmark is listed below alongside an explanation of how these are being met within our KS3 provision. Items in bold highlight links to the above planning

1	A stable careers programme	The Careers Programme incorporates a variety of different documentation and policies approved and supported by the Senior Management Team and Governors. These documents (which include the KS5 Mapping) are available to all students, parents/carers, teachers and employers through the website.	
2	Learning from career and labour market information	 KS5 Parents Evenings coincide with a Careers Fair Event to allow both students and parents to explore future pathways that are available to them. School displays highlight the work experiences and achievements of current and previous students; similar material is found on the school website for parents to access Techers incorporate Labour Marker Information (where relevant) within their lessons 	
3	Addressing the needs of each pupil	 Within KS5 students receive two Annual Reviews which consider student's individual needs and the potential future pathways available to them. Parents, carers and students are encouraged to be fully involved in transition planning. Systematic records of these meeting and any decisions made are kept and are provided to parents, carers and students. Form tutors work alongside students to help them consider various options available to them and offer tailored support and practical help including CEIAG The Further Education curriculum encompasses a variety of subjects aimed specifically at preparing students for adult life. Students learning is tailored to specific needs. Students select one vocational option alongside their other learning 	
4	Linking curriculum learning to careers	 Whole school teaching and learning focusses on independence and life-skills. Teachers incorporate transferable employability skills into lessons. Curriculum Mapping also highlights opportunities for specific exploration of particular jobs or skills. Standalone Activities enable students to experience a variety of different job roles e.g. Front of House and develop additional skills e.g. Cash Handling 	
5	Encounters with employers and employees	 Subject Visits provide students with the opportunity to meet employees and employers e.g. During KS4 Leisure students are able to meet and ask question of employees at the local Golf Club and Leisure Centres. Community Life Skills and Leisure activities provide additional opportunities for students 	
6	Experiences of workplaces	 Where appropriate students are given opportunities for work-shadowing and work-experience. Vocational options include an element of work-experience, this can be font-of-house in the Garage Café or preparing hanging baskets in Horticulture Students are given the opportunity to join the 'clean-team' and earn money 	
7	Encounters with (further and) higher education	 Where appropriate students are supported to access higher education opportunities. All students are supported to explore the next step that is appropriate for them, be this supported living, employment or higher education 	
8	Personal Guidance	 Through Annual Reviews and Form Tutor input. Support through all transitions. Through Tutorials and Work Related Learning 	