



Tor View Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997

Pupil Entitlements

All pupils from year 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options, events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses

The management of provider access requests:

Procedure

A provider wishing to request access should contact Emma Pemberton, Careers Lead, Phone: 01706 214640; Email: e.pemberton@theviewtrust.org

Opportunities for access

A number of events, integrated into the school careers programme will provide an opportunity to come into school and speak to pupils and/or their parents/carers. Details of these events are provided in the following table.

Year Group	Autumn Term	Spring Term	Summer Term
7-13	Access to technology options Assemblies Life Skills Subject related trips & activities	Access to technology options Careers & Enterprise Week Assemblies Life Skills Subject related trips & activities	Access to Technology Options Assemblies Life Skills Subject related trips & activities
9	Person Centred Reviews Discuss and choose KS4 options	Person Centred Reviews Discuss and choose KS4 options	Person Centred Reviews Discuss and choose KS4 options
10-11	Careers Fair Functional Skills Post 16 Taster Sessions Enterprise Activities (via DofE)	Functional Skills Enterprise Activities (via DofE) Employer encounters Work Experience & Placement opportunities	Functional Skills Enterprise Activities (via DofE) Employer encounters Work Experience and Placement opportunities
11	Application advice & support	Application advice & support	Application advice & support
12-14	Careers Fair Application advice & support Vocational Options Employability Lessons Work related learning Work Experience and Placement opportunities	Application advice & support Vocational Options Employability Lessons Work related learning Work Experience and Placement opportunities	Application advice & support Vocational Options Employability Lessons Work related learning Work Experience and Placement opportunities

For additional information please see 'Careers, Enterprise and Work Related Learning Policy' and the 'Gatsby Benchmarks at Tor View' document.

Premises and Facilities

The school will organise a space for discussions between the provider and students, as appropriate to the activity. For regular meeting, the school will try and ensure continuity of rooms wherever possible. The school will also make available AV and other equipment to support provider presentations, where appropriate and possible. This will all be discussed and agreed in advance of their visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with school so that they can make these available to pupils at lunch and break times.

Approval and review

Approved by Kelly Morgan and Laura Mathieson

	Name/Initials	Date
Written By	KM LM	March 2018
Reviewed:	EP	Oct 2019