Online Safeguarding Meetings

Autumn 1 2019	Autumn 2 2019	Spring 1 2020
• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term: Tuesday 15th October 13.30-14.30	• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term: Tuesday 19th November 13.30-14.30	• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term. Tuesday 4th February 13.30-14.30
• Online Leaders to write DPS for the academic year for Leaders and Team. (Shared Vision) • Online Leaders to have photographs taken and badges made. • Online Leaders to look at the National Online Calendar 2019-20 and organise dates of events across the year. • Online Leaders to audit knowledge of pupils across school. • Online Safeguarding Team to look through all new documentation and distribute roles. • Online Safeguarding Team preparation for Governors. • Questionnaires to go out to students, parents and carers about Online Safeguarding. • DSL for Online Safeguarding to meet with Chair of Governors.	• Online Leaders to update website. • Online Leaders to work on first objective on DPS. • Online Safeguarding Team to organise a stand for parents evening. • Online Safeguarding Team to ensure all documentation is distributed effectively. • Online Safeguarding Team to check content of curriculum across the school. • Online Safeguarding Team to liaise with ICT and add a Tag for Online Safeguarding. • Key Staff on the Online Safeguarding Team to attend Inspecting Online Safeguarding Course (LCC) • Online Safeguarding Leaflet to be developed for parents and carers.	• Online Leaders to visit classes to discuss Online Safeguarding and continue working on DPS. • Online Safeguarding Team to review and critically analyse current situation. • Up to date information to be distributed this term with teachers during a staff meeting. • Online Leaders to check classroom environments and ensure all key documentation is still visual. • Online Safeguarding Team preparation for Governors. • Online Safeguarding Training – Whole School LCC • This Online Safeguarding Plan to be updated against national events and safeguarding calendar for Spring, and Summer.
Within assembly promote Online Leaders across school. Reminder of recording and reporting for pupils and staff. (Links: World Mental Health Day – Thursday 10th October 2019)	Social networking focus for staff and pupils. (Links: Anti-Bullying Week – Monday 11th November – Friday 15th November 2019 and World Kindness Day – Friday 13th November 2019 and Human Rights Day – Tuesday 10th December 2019 and National Stress Awareness Day – Wednesday 6th November)	Parents guide to technology Self-Assessment of Online Safeguarding Positive conduct focus regarding technology (Links: Children's Mental Health Week – Monday 3rd February – Friday 9th February)

Spring 2 2020	Summer 1 2020	Summer 2 2020
• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term: Tuesday 31st March 13.30-14.30	• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term: Tuesday 12th May 13.30-14.30	• Online Leaders to meet once every two weeks. • Online Safeguarding Team to meet once every half term: Tuesday 16th June 13.30-14.30
• Online Leaders and Online Safeguarding Team to continue working on DPS. • Online Safeguarding Team to attend relevant external safeguarding training. • Online Safeguarding Team to update displays across school including the main safeguarding board. Focus: Spotting fake news (Link: World Autism Day – Thursday 2nd April 2020)	• Online Leaders to create an assembly for Primary and Secondary to up-date pupils with information. • Online Safeguarding Team to begin to RAG rate DPS with Online Leaders. • Online Safeguarding Team to update policy. (Annual basis and as necessary) • Online Safeguarding Team preparation for Governors. • Online Safeguarding Team to update risk assessment.	• Online Leaders and Online Safeguarding Team to analyse DPS for academic year. • Online Leaders to write ideas for following academic year DPS. • New Online Leaders to be established for 2020-2021 • From staff and pupil's audits discuss potential training for following academic year. • Organise and book Online Safeguarding training through LCC for September 2020. Focus: Body awareness Focus: Where do pupils go for help

V2 09.10.19