

17 March 2022

Dear Parents & Carers,

Year 7 Parents' Evening
Thursday 24th March 3.30pm-6.30pm in the School Hall
- Online Appointment Booking

We would like to invite you to attend our Year 7 Parents' Evening on Thursday 24th March from 3.30pm to 6.30pm. This is an important evening and provides you with an opportunity to discuss your child's work and general progress with their tutor and teachers.

We are extremely excited to be holding Parents Evening **onsite in our school hall** and inviting parents back into Tottington High School. The school employs an online appointment system and the onus will be on parents to arrange appointments with members of staff. However, staff may also approach students/parents to make appointments.

The online booking system can be accessed via <http://tottington.schoolcloud.co.uk>. In order to login to School Cloud Parents' Evening you will need to enter your email address, title, name, child's name and date of birth. These must be the same as the details we have on our system. Parents will choose their own appointment times with teachers and you will receive an email confirming these. If you do not have access to the internet, or have any questions, please contact the school.

You can book appointments **from now until 23th March at 4pm**. School cloud allows you to print your appointment schedule, which we advise you do in advance of attending on the 24th. Helpful guides on making and attending appointments are available on our school website.

We ask that on entry into school on the evening, you register on the appropriate form, list your entry time and sign out at the end of the evening. This allows us to monitor the effectiveness of the evening.

We look forward to seeing you on the 24th March.

Yours sincerely



Mr C Scholes
Head of Year 7



Mr A Ishtiaq
Assistant Headteacher (KS3 Lead)