



Dear Parents, Guardians, and Students,

As we begin the new half term, I would like to take this opportunity to outline some important updates and remind everyone of the standards we expect here at Tottington High School. We are committed to fostering an environment where students can thrive through our core values of excellence, enthusiasm, and kindness. Let's work together to ensure that the upcoming weeks are successful, focused, and positive for all.

Updated Internal Exclusion (IE) Procedures

We have made some changes to our Internal Exclusion (IE) procedures to ensure that we can address any disruption in a timely and effective manner. Should a student need to be removed from a lesson for disruptive behaviour, they will be given additional time to reset and refocus within another classroom in the same faculty. This will offer students the opportunity to reflect and get back on track with their learning.

However, if a student continues to cause disruption after being moved, they will be sent to the Internal Exclusion room, where they will remain for the duration of that lesson, the following lesson, and the next social break. If a student is sent to IE during period 5, a 30 minute same day after school detention will be issued – the same day detentions will start from next week (w/c 3rd March). Students will always have the opportunity to get food from the canteen and use the toilet, but they will be escorted by a member of staff during this time. Our aim is to support students in making positive choices and engaging fully in their education. We will review these changes and tweak as necessary, amendments will always be communicated with you.

Punctuality and Attendance

We are committed to ensuring that all students are on time and ready to learn. To reinforce the importance of punctuality, any student who is late to school on two or more occasions in a week will be given a same-day lunchtime detention at the start of lunch for 20 minutes. Any student who misses their detention will spend a period of time, inclusive of social time, in IE the following day. Consistent attendance and punctuality are essential to success, and we ask for your support in ensuring that students arrive on time each day.

Uniform Standards

As always, we expect students to adhere to the high uniform standards set out by the school. A reminder that the uniform policy can be found on our website, and it is important that all students arrive at school looking smart and ready to learn. Let's all take pride in our school and uphold the standards of excellence.

Rewards and Recognition

We are excited to announce that our upcoming Rewards Day will take place on Friday 2nd May, with trips to Alton Towers and Blackpool Pleasure Beach. Students will earn the opportunity to attend these trips based on their positive contributions to school life, including effort, attitude, and academic progress.

Additionally, we will be implementing Rewards Sweeps to recognize and reward students who consistently demonstrate positive behaviour and embody our values of excellence, enthusiasm, and kindness. These rewards will serve as a celebration of those students who go above and beyond in their efforts.

We are looking forward to a fantastic half term ahead and are confident that with everyone's support and commitment, we can make it a productive and rewarding time for all students.

Thank you for your continued support, and let's continue to work together to uphold the standards and values that make Tottington High School a place of excellence.

Yours sincerely,

David Yates
Headteacher