



Trawden Forest Primary School

Dean Street, Trawden, Lancashire. BB8 8RN

Tel: 01282 865242, Fax: 07092 315941

Headteacher: Mrs L Stinchon

13th March 2020

Dear Parents and Carers,

We are writing to keep you up-to-date with the latest advice regarding COVID 19 and our plans for the coming weeks. As I am sure you understand, it is difficult to predict what the impact on schools might be, but we are taking steps to plan for future events and would appreciate your support and understanding. We have already begun to take action in school:

Awareness and hygiene in school

Based on NHS and Government advice, the teachers have discussed with the children the importance of regular handwashing and the staff in EYFS & KS1 are ensuring that our younger children are washing their hands. With this in mind, we have increased our stock of liquid soap. In addition, we are actively cleaning regularly touched surfaces, such as handrails and door handles as often as possible and we will provide a deep clean of the school should we be advised that we need to do so.

Contingency planning

As the course of the Coronavirus outbreak continues to develop, we will be following advice given to us by the Department of Education and the Chief Medical Officer. At some point, this **may involve a temporary closure of the school**. Unfortunately, we still don't know if and/or when this might happen – we are receiving daily emails from the Department of Education and the Government, which we are following.

To ensure clear communication regarding school closure we will update all advice to our website, Facebook and Parentmail.

Student learning

It is vital that if school closes, children are able to continue to work. The teachers have prepared a pack of learning that would be sent home with children if we were advised to close. Depending on the year group, work may also be sent out via parent's email addresses. Children will also have access to online learning via various websites - all relevant information will be included in the packs.

Further information and moving forward

We have lots of advice and information from the Government and the NHS on our website and we recommend that you look into these sources of information and avoid rumours or second-hand information.

As we have previously stated, advice is changing daily and we would like to be prepared should any of our families enter into a new risk category. **Therefore, it is important that you advise school should your child(ren) spend any time abroad in the next few weeks – including the Easter Holidays – before they return to school. This will allow us to check the latest guidance.**

Please be reassured, any action we take will be based upon official direction and in line with other educational establishments. Thank you as always for your understanding and cooperation.

Kind regards,

Mrs Stinchon
Headteacher

Every child matters; every moment counts.

bursar@trawden.lancs.sch.uk

www.trawden.lancs.sch.uk