



## **Returning to school - Monday 8<sup>th</sup> March 2021 – Please read the key points carefully**

### **Organisation**

We have put procedures in place that will keep the school staff, children and parents as safe as possible.

We have reassessed our risk assessment and updated our plans.

We are continuing with the staggered the start and end of the school day, lunchtime and playtimes.

All children will still be taught in single form class bubbles and the class bubbles will not mix.

We will also continue to restrict the movement of children around school.

We will maintain our strict approach to keeping the school clean and sanitized.

### **Drop off and collection routine for all children**

- one-way system onto and off the yard
- playground gates will open at 8.45am
- only **ONE** adult to bring their child/children onto the yard
- bottom KS1 gate entrance for YR Y1 Y2 Y3
- top side gate entrance for Y4 Y5 Y6
- top KS2 gate exit off the school yard
- on the yard parents **MUST** social distance themselves
- no running or playing before or after school on the yard
- classes have allocated arrival and collection areas on the yard
- late children/parents must come to the main entrance to drop off or pick up
- no parents allowed in the school building.
- all messages about your child can go via the office if you miss the staff at the start/end of the day

### **Staggered start/finish times**

#### **Reception Class**

Enter school in the morning 9.00am

Collection after school 3.30pm

#### **Year 1 Class**

Enter school in the morning 8.50am

Collection after school 3.20pm

#### **Year 2 Class**

Enter school in the morning 8.50am

Collection after school 3.20pm

#### **Year 3 Class**

Enter school in the morning 9.00am

Collection after school 3.30pm

#### **Year 4 Class**

Enter school in the morning 9.00am

Collection after school 3.30pm



### **Year 5 Class**

Enter school in the morning 8.50am

Collection after school 3.20pm

### **Year 6 Class**

Enter school in the morning 8.50am

Collection after school 3.20pm

### **School Meals**

Universal School Meals (YR, Y1 and Y2)

KS2 (Y3, 4, 5 and 6) choose a school lunch or a packed lunch from home

Free school meal children will receive a school dinner

We operate a 3 week rolling menu

### **School Uniform**

All children to wear full school uniform and black school shoes (**NO** tall boots or ankle boots and **NO** trainers).

All children will need a school coat.

All children will need their indoor and outdoor PE kit

All children will need their own, named water bottle

### **Before and After School Club**

The children will be in year group bubbles in the dining hall

Open from 7.30am – 8.50/9.00am then 3.30pm – 5.30pm Monday to Friday

### **IPad/Laptop**

If you borrowed a school Ipad/laptop and charging lead during lockdown, please return it to the school office on Monday 8th March. Any damage must be reported to the school office at this time.

### **COVID**

- Pupils and staff will, where possible, be social distance
- All parents and carers will socially distance themselves on the school yard
- Handwashing is a priority in school
- Sanitizer is available at every entrance and in every room
- If your child is unwell do NOT send your child in to school until you have contacted the office
- If any child has symptoms of COVID then the child must NOT come to school and must have a PCR test at a COVID test centre
- If a family member has symptoms of COVID then the child must NOT come into school until the family member has been tested and received the result
- Positive tests must be reported to school as soon as possible
- Children who isolate will have access to remote learning
- Any questions or concerns please email ([bursar@trawden.lancs.sch.uk](mailto:bursar@trawden.lancs.sch.uk)) or ring the school office (01282 865242)