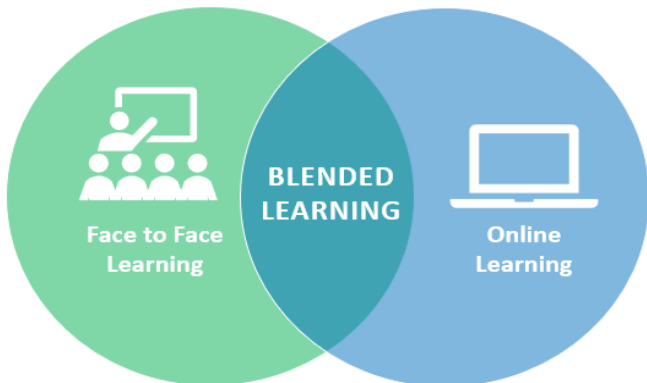




Trawden Forest Primary - School Newsletter

Every child matters; every moment counts.

head@trawden.lancs.sch.uk or bursar@trawden.lancs.sch.uk



Live zoom sessions daily:-

EYFS:- Live slot 1.00-1.30pm

Y1:- Live slot 9.15-9.45am

Y2:- Live slot 10.00-10.30am and 11.00-11.30am

Y3:- Live slot 11.00-12.00noon

Y4:- Live slots 9.45-10.15am and 1.30-2.00pm

Y5:- Live slots 10.30-11.30am and 2.45-3.10pm

Y6:- Live slots 9.00-12.00noon and 2.00-2.45pm



Remote Learning

Parents:

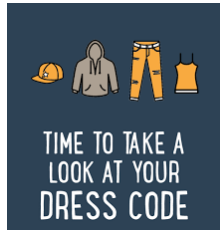
- ⇒ Download the zoom app and ensure your laptop/device has access to a microphone and/camera—if you need any support please ask the school office.
- ⇒ Understand that staff will need you to stay nearby while they teach your children, supervision keeps everyone safe.
- ⇒ Explain to your child why the lessons are taking place so that they do not worry and think that it is a negative experience. Speak positively about it and they will be encouraged by this.
- ⇒ Remind your children to be polite and respectful however, we absolutely expect them to be excited or shy, so do not worry if they behave a little differently to how they normally do!
- ⇒ Know that the staff have limited time to teach live. If you feel you need a longer or another chat, please arrange this with the class teacher or via the school office.
- ⇒ Do not take photos or record the lesson – our staff will be following this also.
- ⇒ Ensure that your household know that the lesson will be taking place to ensure that it is as quiet as possible to ensure an effective learning experience.
- ⇒ Make sure your children are dressed and have their equipment ready to learn.





DO:

- Dress appropriately
- Join on time
- Mute yourself immediately
- Pay attention and contribute where needed
- Keep your video on
- Keep the “chat” open
- Sit in an appropriate place for learning
- Put your ‘hand up’ to show that you want to ask a question
- Hang up at the end of class



DON'T:

- Share the zoom code with anyone
- Have distractions nearby ie TV or pets
- Talk when someone else is contributing
- Use the chat to speak to your friends unless asked to by the teacher
- Share your screen unless directed to by the teacher
- Unmute yourself unless you are told
- Have siblings on the camera/call

Children:

- ⇒ you are expected to behave on zoom as you would do if you were in school.
- ⇒ Our behaviour policy still stands regardless of whether we are remote learning or in school learning.
- ⇒ Join the meeting on time - when you enter the meeting, make sure you are in a quiet place without distractions
- ⇒ As soon as you enter the meeting, please mute your microphone. If you are called on to answer a question, you may unmute but then mute again when you are finished.
- ⇒ Come to any meetings prepared with questions. You will also need to have your notebook/pencil handy. Ensure that you check your timetable when remote learning and complete and return any tasks set on time.
- ⇒ If you have a question/comment during the meeting, please type your name in the “chat” and wait for the staff member to call on you or put your virtual hand up. When they call on you, you can unmute yourself and ask your question.



We expect all children and parents to follow these rules and keep everyone as safe as possible online.

We will assume that you, as parents and carers, agree with these guidelines,

however, if you have a question or concern please contact the school office.

Dean Street, Trawden, BB8 8RN

Tel: 01282 865242

www.trawden.lancs.sch.uk



TAPESTRY
ONLINE LEARNING JOURNAL