



Compassion

Trust

Wisdom

Fellowship

Friendship

Peace

Trinity St Stephen Church of England First School

Accessibility Plan 2016

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Accessibility Plan – January 2016

Targets	Strategies	Time Frame	Responsibility	Cost	Outcome	Review
To develop easy access for disabled visitors	Creating designated car parking spaces for disabled drivers To ensure that planned visitors to the school are aware that they can phone ahead to arrange specific parking and access arrangements	2017	Resources committee	Unknown	1 disabled bay All staff aware that when planned visitors come to the school they should be offered parking facilities which address their needs	
Review procedures for evacuating all members of staff and children (including any arrangements for children and staff who may have specific requirements)	Walk round with RBWM H&S officer to ensure that fire evacuation routes are clear and well signed. Ensure staff and children who have specific needs have an	2016	HT	None	Evacuation routes clearly marked from all areas in school All staff know where the 'safe place' in school is if evacuation is not possible	



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	evacuation plan and understand where safe places in the school are				Evacuation practices occur at least once a term	
Review disabled access throughout the building	Annual walk around by Business Manager and Governor to review any improvement that can be made in accessibility to all areas of the school	ongoing	Business Manager/Governor	None	School maintains disabled access to all areas	
Review accessibility of documentation to all	Documents available in larger print on request. Documents available in other languages, where possible.	2017	Office Staff	None	Improved access of documentation for visually impaired and non-English speaking families Website has a translate function	
Ensure the school continues to develop children's awareness of disability	Audit books to ensure we have up to date material, presenting a	2017	Literacy Subject Leader/HT	£100	Reading material includes stories and biographies of families	



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	<p>range of disabilities positively</p> <p>Ensure that any news worthy achievements are highlighted in assemblies e.g. Paralympics</p> <p>Where possible invite disabled visitors to come and talk to groups of children</p>					
<p>To audit and review curriculum resources to ensure access for all</p>	<p>All subject leaders to consider in new purchases the resources that may further support our children.</p>	<p>Ongoing</p>	<p>All curriculum leaders</p>	<p>Unknown- taken from subject budgets</p>	<p>Resources appropriate for all</p>	