



Trinity St Stephen CE Aided First School

Vansittart Road, Windsor, SL4 5DF
Tel: 01753 862540 / Email: office@tssfirst.co.uk
Headteacher: Mrs Linda Pennington



16 September 2025

Dear Parents and Care Givers,

Please find additions and amendments to our dates list for this term. ***Do note that flu vaccinations are being carried out at Trinity St Stephen for all pupils, years R to Year 4, this Friday. Consent forms have been emailed and should be returned no later than Thursday 18th September! Should you have any queries please call the school office between 8:30am and 4:30pm – 01753 862540.***

Please note the reception phonics meeting will be held on 02 October 2025 at 2:30pm not 01/10/2025.

Two additional and very important key dates to note in particular are:

13 October 2025	The TSSSA are working on the events calendar for the year ahead. We are always looking for new parents to get involved so please come and join us at the AGM on the 13th October. We have an opportunity for someone to join the TSSSA as uniform rep. Abi and Becky TSSA Co-Chairs.
19 October 2025 (Sunday)	TSSSA - first fundraiser of the year will be the Windsor Lions Swimathon, held at St. George's school in Ascot on 19 October. We are looking for 2 teams of 8 children to take part and swim as many lengths as possible in the allotted time. Swimmers need to be able to swim 25m, and will take turns to swim lengths. It's a fun event and a great experience for the children. In the past this event raised over £900 for the school! For more information please email the school office and we will forward this to our TSSSA team.

We would like to remind all adults dropping off or collecting children of the following safety information:

- On arrival please use the black iron gates to enter the site and leave via our Oxford Gate.
- Domestic pets (such as dogs) are not permitted on site due to safeguarding and insurance purposes. (Bandit is a trained Learning Support Dog (Trained and Assessed by Click-2-Heel, Bracknell) and he has Public Liability Insurance in place to be on site. He is sprayed with an anti-allergen spray to reduce the risk of his fur causing allergic reactions, he is also classed as a low allergen dog.
- When children are in your care please ensure you supervise them closely to keep them safe. We ask that they do not climb the walls or gates.
- We ask that children do not use the school playground equipment at the beginning or end of the school day (it must only be used by pupils when supervised by Trinity St Stephen Staff Members).
- Please could you ensure children do not ride their bikes or scooter through the playground at the beginning or end of the school day. They should dismount and push their transport while on site.

We thank you for your cooperation in keeping our children and environment safe.

Kind regards,

Linda Pennington

Linda Pennington

Headteacher



Thriving and Achieving in a Caring Christian Community

This is my commandment, that you love one another as I have loved you. John Ch15 v12



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Dates:

03 September 2025	Staff Inset – Training/Planning & Preparation
04 September 2025	Welcome back to school – Headteacher’s Assembly
05 September 2025	Celebration Assembly
08 September 2025	Full School Return – After School Activities Begin for the term
19 September 2025	9.00am School Immunisation Team – Reception to Year 4 – Flu Vaccination – consent form sent via teacher2parent email
22 September 2025	Year 4 Welcome Meeting for Parents – 9:00am to 9:30am Year 4 children to stay with Mrs Pennington in the playground for activities.
23 September 2025	Year 3 Welcome Meeting for Parents – 9:00am to 9:30am Year 3 children to stay with Mrs Pennington in the playground for activities.
24 September 2025	Reception – Parent Information Meeting - 2:30pm
24 September 2025	Year 1 Welcome Meeting for Parents – 9:00am to 9:30am Year 1 children to stay with Mrs Pennington in the playground for activities.
25 September 2025	Year 4 Bikeability 9am to 9:30 (Those Yr 4 pupils taking part will not attend family worship) Family Worship – 9am - St Stephen & St Agnes Church, SL4 5DA
26 September 2025	Year 2 Welcome Meeting for Parents – 9:00am to 9:30am Year 2 children to stay with Mrs Pennington in the playground for activities.
01 October 2025	Maidenhead Advertiser in to take photos of Reception Children’s Class Picture. Photograph consent information will be checked and followed.
02 October 2025	Reception Phonics Meeting – 2:30pm (Date up dated)
13 October 2025	The TSSSA are working on the events calendar for the year ahead. We are always looking for new parents to get involved so please come and join us at the AGM on the 13th October. We have an opportunity for someone to join the TSSSA as uniform rep. Abi Robins and Becky Evans TSSA Co-Chairs.
15 October 2025	Owl Visiting Year 1 - 09:30 to 11:00
16 October 2025	Year 4 Class Assembly 9am - St Stephen & St Agnes Church (Year 4 Parents and Caregivers invited) All children attend.



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21 October 2025	Parents Evenings 3:30 to 4:30 in school hall. Sign-up sheets to be available from 29 September to 10th October 2025
23 October 2025	Harvest Thanksgiving – 9:30am – Holy Trinity Church – Families Welcome. Parents Evening 4:15pm to 6:15pm
4 November 2025	Individual Photographs
10 November 2025	Year 4 Parent Talk For May 2026 Residential to High Ashurst with Mrs. Alison Brech KS 2 Lead. www.surreyoutdoorlearning.uk/centres/high-ashurst
13 November 2025	Year 1 Visiting Windsor Castle
20 November 2025	Year 4 to Warner Bros. Studios - Harry Potter
25 November 2025	Festival Finale for Years 3 & 4 Music and singing project (Autumn Term Music Project). Concert to be held with children from other First Schools, in front of parents etc in St George's Chapel, Windsor Castle.
27 November 2025	Family Worship – 9am - St Stephen & St Agnes Church, SL4 5DA - Advent
5 December 2025	Family Christingle Service – 2:30pm - St Stephen & St Agnes Church, SL4 5DA
11 December 2025	Whole School at the Pantomime - Cinderella
17 December 2025	KS1 Nativity – 10:00am to 11:00am St Stephen & St Agnes Church, SL4 5DA
17 December 2025	KS2 – Christmas Concert – 2pm - St Stephen & St Agnes Church, SL4 5DA
19 December 2025	Term Ends at 1:15pm - Children to bring in a Christmas Themed Pack Lunch and wear their Festive jumpers if they have one.
05 January 2025	Staff Inset
06 January 2025	Pupils Return for Spring Term 2026 – Happy New Year!

Please note additional event key dates for the Autumn Term may be added to future newsletters – do ensure you check weekly and note any changes in your diary. **New entries from previous update are in blue. TBC**



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