

**Level 2 Learning Support Assistant**

**Responsible to: Class Teacher /SENCo/Headteacher**

**All post holders at Trinity St Stephen Church of England First School are required to support the Christian values and ethos of the school.**

**Our values are: friendship, trust, wisdom, compassion, peace and fellowship**

**Our School Vision is: To be a Christian learning community where all are supported and challenged to achieve and thrive.**

This position requires the LSA to work under the guidance of teaching/senior staff to implement agreed programmes and support students in and out of the classroom.

**Support for Pupils**

* Supervise and provide particular support for pupils, including those with special needs, ensuring their safety and access to learning activities.
* Assist with the development and implementation of IEPs, Behaviour Plans and Personal Care Programmes
* Establish constructive relationships with pupils and interact with them according to individual needs
* Promote the inclusion and acceptance of all pupils
* Encourage pupils to interact with others and engage in activities led by the teacher
* Set challenging and demanding expectations and promote self-esteem and independence
* Provide feedback to pupils in relation to progress and achievement under the guidance of the teacher

**Support for the teachers**

* Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of children’s work
* Use strategies, in liaison with the teacher, to support pupils to achieve learning goals
* Assist with the planning of learning activities
* Monitor pupils’ responses to learning activities and accurately record achievement/progress as directed
* Provide detailed and regular feedback to teachers on pupils achievement, progress, problems
* Promote good pupil behaviour, dealing promptly with conflict and incidents in line with policy and encourage pupils to take responsibility for their own behaviour
* Establish constructive relationships with parents/carers
* Provide clerical support

**Support for the curriculum**

* Undertake structured and agreed learning activities/teaching programmes, adjusting where necessary
* Support the use of ICT in learning activities and develop pupils’ competence and independence in its use
* Prepare, maintain and use equipment required to meet the lesson plans and assist pupils in their implementation

**Support for the School**

* Be aware of and comply with all school policies and procedures
* Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
* Contribute to the overall ethos of the school
* Undertake First Aid duties in line with qualification/training received
* Perform duties in line with Health and Safety rules and inform class teacher and senior staff where hazards are identified
* Appreciate and support the role of other professionals
* Attend and participate in relevant meetings
* Participate in training and other learning activities and performance development as required
* Assist with supervision of pupils out of lesson time, including lunch times
* Accompany teaching staff and pupils on visits and trips
* Take on any other activity that may be reasonably asked of you by your class teacher or the Head teacher

Signed:

Date: