

**Level 2 Learning Support Assistant**

**Responsible to: Class Teacher / SENCo/ Headteacher**

**All post holders at Trinity St Stephen Church of England First School are required to support the Christian values and ethos of the school.**

**Our School Vision is: To be a Christian learning community where all are supported and challenged to achieve and thrive**.

This position requires the LSA to work under the guidance of teaching/senior staff to implement agreed programmes and support students in and out of the classroom.

**Support for pupils**

* Supervise and provide particular support for pupils, including those with special needs, ensuring their safety and access to learning activities
* To assist in intimate care as required
* Assist with the development and implementation of Individual Education Plans, Behaviour Plans and Personal Care Programmes
* Establish constructive relationships with pupils and interact with them according to individual needs
* Promote the inclusion and acceptance of all pupils
* Encourage pupils to interact with others and engage in activities led by the teacher
* Set challenging and demanding expectations and promote self-esteem and independence
* Provide feedback to pupils in relation to progress and achievement under the guidance of the teacher.
* To be familiar with pupils’ care plans and provide care, encouragement and maintain dignity
* To assist in intimate care as required
* To support therapists and students before, during and following therapy sessions and to assist with therapies as required
* To support students to participate as inclusively as possible in all activities

**Support for the teachers**

* Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the displays of the children’s work
* Use strategies, in liaison with the teacher, to support pupils to achieve learning goals
* Assist with the planning of learning activities
* Monitor pupils’ responses to learning activities and accurately record achievement/progress as directed
* Provide detailed and regular feedback to teachers on pupils’ achievement, progress or problems
* Promote good pupil behaviour, dealing promptly with conflict and incidents in line with policy and encourage pupils to take responsibility for their own behaviour
* Establish constructive relationships with parents/carers
* Provide admin support

**Support for the curriculum**

* Undertake structured and agreed learning activities/teaching programmes, adjusting where necessary
* Support the use of ICT in learning activities and develop pupils’ competence and independence in its use
* Prepare, maintain and use equipment required to meet the lesson plans and assist pupils in their implementation

**Support for the school**

* Be aware of and comply with all school policies and procedures
* Carry out a lunch time duty which will include setting up for lunch in the school hall and supervising children either in the school hall or the playground.
* Be aware of and support differences and ensure all pupils have equal access to opportunities to learn and develop
* Contribute to the overall ethos of the school
* Undertake First Aid duties in line with qualifications/training received
* Perform duties in line with Health and Safety rules and inform the class teacher and senior staff where hazards are identified
* Appreciate and support the role of other professionals
* Attend and participate in relevant meetings
* Participate in training and other learning activities and performance development as required
* Assist with the supervision of pupils out of lesson time, including lunch and break times
* Accompany teaching staff and pupils on visits and trips
* Take on any other activity that may be reasonably asked of you by the class teacher or the Headteacher

Signed:

Date: