



Trinity St Stephen CE Aided First School

Vansittart Road, Windsor, SL4 5DF

T: 01753 862540 | E: office@tssfirs.co.uk



Headteacher: Mrs Linda Pennington

02 September 2025

Dear Parents and Care Givers,

It is with great pleasure that I have taken on the role as Trinity St Stephen's new headteacher.

Mrs Louise Lovegrove, my very experienced and valued predecessor, and I committed to a comprehensive handover during the last term of the school year. It is my intention to continue her work and stay aligned with the school's long-standing vision and values. As a community we will of course be ensuring our school moves forward, grows and develops to be the best educational setting we can be.

Our start of the Autumn Term has been very positive, pupils, staff and parents have been seen with smiles and an eagerness to come into school.

I would like to thank everyone for the warm welcome given to myself and Bandit our school learning support dog. It has been a pleasure meeting so many of you while on duty at the school gate over the last two days.

Children from Year 1 to 4 have been making sure our new pupils across all year groups have felt welcomed and safe. They have also taken it upon themselves to ensure our very young foundation children have had the best start to their life at Trinity St Stephen.

Should you have any queries regarding uniform requirements our uniform policy can be found on our school website. The TSSSA hold regular sales of pre-loved school uniform. Please look out for these. Families are welcome to take from our stocks and give a small monetary donation if possible.

All children need a named waterproof coat in school every day please. We all know in our beautiful country we can have four seasons in one day!

Regular year group newsletters and headteacher's newsletters are published on our website. In the headteacher's newsletter useful dates of events will be included.

Kind regards,

Linda Pennington

Linda Pennington

Headteacher



Thriving and Achieving in a Caring Christian Community

This is my commandment, that you love one another as I have loved you. John Ch15 v12



Trinity St Stephen CE Aided First School

Vansittart Road, Windsor, SL4 5DF

T: 01753 862540 | E: office@tssfirst.co.uk



Headteacher: Mrs Linda Pennington

Dates:

03 September 2025	Staff Inset – Training/Planning & Preparation
04 September 2025	Welcome back to school – Headteacher’s Assembly
05 September 2025	Celebration Assembly
08 September 2025	Full School Return – After School Activities Begin for the term
19 September 2025	9.00am School Immunisation Team - Reception Year Group
22 September 2025	Year 4 Welcome Meeting for Parents – 9:00am to 9:30am Year 4 children to stay with Mrs Pennington in the playground for activities.
23 September 2025	Year 3 Welcome Meeting for Parents – 9:00am to 9:30am Year 3 children to stay with Mrs Pennington in the playground for activities.
24 September 2025	Year 1 Welcome Meeting for Parents – 9:00am to 9:30am Year 1 children to stay with Mrs Pennington in the playground for activities.
25 September 2025	Year 4 Bikeability 9am to 9:30 (Those Yr 4 pupils taking part will not attend family worship) Family Worship – 9am - St Stephen & St Agnes Church, SL4 5DA
26 September 2025	Year 2 Welcome Meeting for Parents – 9:00am to 9:30am Year 2 children to stay with Mrs Pennington in the playground for activities.
15 October 2025	Owl Visiting Year 1 - 09:30 to 11:00
16 October 2025	Year 4 Class Assembly 9am - St Stephen & St Agnes Church (Year 4 Parents and Caregivers invited) All children attend.
21 October 2025	Parents Evenings 3:30 to 4:30 in school hall. Sign-up sheets to be available from 29 September to 10 th October 2025
23 October 2025	Harvest Thanksgiving – 9:30am – Holy Trinity Church – Families Welcome. Parents Evening 4:15pm to 6:15pm
4 November 2025	Individual Photographs
10 November 2025	Year 4 Parent Talk For May 2026 Residential to High Ashurst with Mrs Alison Brech KS 2 Lead. www.surreyoutdoorlearning.uk/centres/high-ashurst



Thriving and Achieving in a Caring Christian Community

This is my commandment, that you love one another as I have loved you. John Ch15 v12



Trinity St Stephen CE Aided First School

Vansittart Road, Windsor, SL4 5DF

T: 01753 862540 | E: office@tssfirs.co.uk



Headteacher: Mrs Linda Pennington

20 November 2025	Year 4 to Warner Bros. Studios - Harry Potter
25 November 2025	Festival Finale for Years 3 & 4 Music and singing project (Autumn Term Music Project). Concert to be held with children from other First Schools, in front of parents etc in St George's Chapel, Windsor Castle.
27 November 2025	Family Worship – 9am - St Stephen & St Agnes Church, SL4 5DA - Advent
5 December 2025	Family Christingle Service – 2:30pm - St Stephen & St Agnes Church, SL4 5DA
11 December 2025	Whole School at the Pantomime - Cinderella
17 December 2025 TBC	KS1 Nativity – 10:00am to 11:00am - St Stephen & St Agnes Church, SL4 5DA
17 December 2025	KS2 – Christmas Concert – 2pm - St Stephen & St Agnes Church, SL4 5DA
19 December 2025	Term Ends
06 January 2025	Staff Inset
07 January 2025	Pupils Return for Spring Term 2026 – Happy New Year!

Please note additional event key dates for the Autumn Term may be added to future newsletters – do ensure you check weekly and note any changes in your diary. **New entries from previous update are in blue.**

N.B. *The reception welcome meeting took place in July 2025. Should you have any quick queries please do speak with the foundation class teacher at drop off or pick up. There will be a parent phonics meeting arranged via the class teacher in due course.*



Thriving and Achieving in a Caring Christian Community

This is my commandment, that you love one another as I have loved you. John Ch15 v12