



Trinity St Stephen CE Aided First School

Vansittart Road, Windsor, SL4 5DF

T: 01753 862540 | E: office@tssfirs.co.uk



Headteacher: Mrs Louise Lovegrove

24 September 2021

Dear Parents,

Trinity St Stephen School Association (TSSSA)

Thank you to all those who attended the Annual General Meeting of the association on Monday evening. The committee expressed their gratitude to Dani and Caroline for their commitment and service to the school as Co Chairs over the last three years. They have done an incredible job, both in terms of raising funds and fostering the community spirit which is such an important part of life at Trinity St Stephen. On behalf of our whole school community, thank you.

I am pleased to say that parents have stepped forward to be the year group class representatives. Please see below for details of your class representative. Please be aware that the representatives are there to support the work of the association. They may make sure that additional notices have gone out about up and coming events or find additional volunteers to run a fund raiser at school. Please do not use them for matters related to school aside from the association. If you have any queries or concerns related to your child's learning at school or curriculum activities please approach your class teacher or the school office. Thank you.

Class Representatives:

- Year 4 Representatives – Katelyn Catanzariti, Rita Puig, Caroline Sandry
- Year 3 Representatives – Jo Munro, Abby Blackwell
- Year 2 Representatives – Laura Milne, Angela Butt
- Year 1 Representatives – Leona Jacobson, Susie Gill
- Reception Year Representatives – Emma Plater, Emma Bradley, Abi Robins

The committee also voted in Tina Haly to continue as Secretary and Nina Daly as Treasurer. Thank you to all these parents for volunteering and agreeing to support the school in this way.

Sadly, the committee were not able to appoint a Chair or Co Chairs. This role can be as onerous as you wish to make it and currently Dani and Caroline are still parents in the school and happy to support anyone who would like to take the role on. The committee have assigned events to year groups for the next term but we cannot continue to run the association in this way. If you have the time to give you will be supported and find it rewarding. Please let me know if you may be interested.

The latest purchase by TSSSA has now arrived in school, a pallet of new playground benches. They need to be screwed together. This is not a big job although the benches are very heavy. If anyone can devote an hour to helping get this job done so that we can use them in the playground please get in touch. Also we are building up a pile of items in the car park which really need to be disposed of. Any volunteers to take a few bits to the local refuse collection site would be greatly appreciated, again, please let the office know.



Thriving and Achieving in a Caring Christian Community

This is my commandment, that you love one another as I have loved you. John Ch15 v12



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Scooting and Cycling

The school encourages walking, cycling and scooting to school. Leaving the car at home, where possible, helps our planet and our neighbours. We have, however, noticed that for our Year 3 and Year 4 children who come on scooters and cycles there is some confusion. From Monday if your child is in these year groups please say goodbye at the wooden gate and your child will enter the school building as soon as they have parked their scooter/cycle via the playground door near Year 2. Please make sure your child has their belongings with them at this point. This will mean they go straight into school rather than going back into the car park. Thank you.

Harvest Festival – Thursday 30 September 2021, 9.30am at Holy Trinity Church

On Thursday 30 September the school will be walking to Holy Trinity for our Harvest Celebration. Children will be paired with their buddies, apart from Year 2. The buddy system enables our younger children to be supported. Parents are invited to attend if they wish. The service will be an assembly style worship led by Reverend Sally. Please respect the continuing safeguards that the church is putting in place by wearing a mask inside the building and sanitising. Wherever possible please maintain a distance from others. Parents will be asked to stay seated at the end of the service until the school have left the Church. Please follow the guidance of the Church Wardens.

We are continuing to support the work of Windsor Food Share as part of our Harvest. Please provide your child with a small offering that they will be able to carry independently and donate to help others in Windsor. Please do not send any glass items. Windsor Food Share have suggested the following items:

UHT milk/tinned fish/rice/tea bags/biscuits/tinned fruit or vegetables/packet soup

We look forward to seeing some of you at the event.

School Attendance

Please be reminded that the school day starts between 8.45am and 8.55am. Registration takes place in the classrooms at 8.55am so children need to be in the classroom for this time. Children arriving between 8.55am and 9.15am will be marked as late, after this the lateness will be recorded as an unauthorised absence for the morning.

It is really important that your child arrives in school on time. Children find it unsettling and challenging to enter the classroom later and try to catch up with missed instructions and learning. Sometimes small group interventions start immediately and this sometimes means that children miss additional support if they are late. Please talk to your class teacher if you are experiencing any difficulties we are unaware of which impact on punctuality.

The governors believe that school attendance is key to making the best possible progress, lateness and school absence does impact your child. If you feel planned absence is unavoidable please complete the Leave of Absence Request and send to the school office at least two weeks before the event. Leave will only by



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authorised in exceptional circumstances. The Leave of Absence request form can be found by following the link: <https://www.tssfirst.co.uk/our-school/policies/attendance-and-behaviour>

Please see below dates of forthcoming events for this term.

Kind regards,

Louise Lovegrove

30 September 2021	Harvest Festival at Holy Trinity Garrison Church, Trinity Place, Windsor Food donations for the Windsor Food Share	9.30am
14 October 2021	Year 4 Assembly at St Stephen's and St Agnes' Church, Vansittart Road, Windsor	9am
04 November 2021	Photographer in school. Pupil individual photographs.	



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