

Appendix to Health and Safety Policy Statement in response to COVID-19 pandemic 2020-21

The Birkenhead Park School recognises and accepts its responsibility to provide a safe and healthy workplace for all staff, students and other such persons as may be affected by its activities.

We will adopt health and safety arrangements during the COVID-19 pandemic in line with relevant health & safety legislation and government/Public Health guidelines.

Good health and safety management will be an integral part of the way that the school operates and will be considered across all educational and work activities undertaken at the School.

This appendix should be read in conjunction with the School Health and Safety Policy Statement and the School COVID-19 Risk Assessment.

The School will:

- Apply and communicate sensible risk management and safe working practices. This will involve:
 - Regular assessment of hazards and associated risks through a full School risk assessment.
 - Implementing preventive and protective control measures against those risks to an acceptable level.
 - Monitoring the effectiveness of those measures by SLT and the Trust.
 - Provision of information, instruction, training and protective equipment to staff (and students where required).
 - Review of risk assessments, policies, procedures and practices at regular interval and where additional information is gained through changes in government guidance, monitoring or following an incident. The School risk assessment will be reviewed/updated weekly by SLT and facilities management staff.
- Inform all staff, students and any persons likely to come onto the school site that they must not attend if they or anyone in their household are displaying any symptoms of Corona virus.
- Implement measures to ensure social distancing is observed across the school site in accordance with government guidelines.
- Maintain an appropriate hygiene regime to be followed by all students, staff and visitors.
- Operate an enhanced cleaning regime for the duration of COVID-19.
- Ensure that staff are informed and instructed to ensure competence and awareness of health & safety precautions required during COVID-19.
- Educate students about COVID-19 and encourage and re-assure them about the measures in place to protect themselves.
- Require all employees and encourage and support all students to show a proper personal concern for their own safety and for that of the people around them.
- Require staff to exercise increased due care and attention and observe safe working methods.

- Communicate regularly and effectively with staff and parents about the school's response to COVID-19.
- Provide for children of critical workers and vulnerable children as required through the government's tiers of national restriction for education.
- Put in place the support required for the return of students with special educational needs and disabilities (SEND) and other vulnerable groups in conjunction with families and other agencies.
- Put in place any flexible working arrangements needed to support the delivery of education during COVID-19 including where necessary staggered start/end times.
- Put in place measures to check on staff wellbeing and provide appropriate support for staff medical needs, including for those staff categorised as Clinically Extremely Vulnerable.
- Draw up contingency plans for:
 - Someone falling ill or demonstrating symptoms on site
 - Deep cleaning in the event of an outbreak of COVID-19 on site
- Provide appropriate personal protective equipment (PPE) as required by staff.
- Put in place arrangements for the continuing education of those children who require additional support to return to school.