Dear Parent/Carer/Student,

We are thrilled to be proposing a New York cross-curricular tour for our students at Birkenhead Park School. The tour is set to run **20th March 2026** for 5 days, 3 nights. Flights are direct from Manchester Airport. The cost of this trip is **£1620** based on 45 students signing up. This trip is open to all students. Please note the date may vary slightly and will be confirmed once flights have been released.

The itinerary is highlighted below:

* Accommodation - Paramount Hotel
* Students will be accommodated in multi bedded rooms and will share a double bed.
* 1 x checked bag of 23kg per person.
* All airport taxes and security charges
* Return transfer from New York airport to your accommodation.
* UK transfers from the School to Manchester Airport and return.
* Breakfast and Evening meals included at venues such as Planet Hollywood, Hard Rock Café and Bubba Gump or similar.
* Visits to Top of the Rock, 9/11 Memorial and Museum, Statue of Liberty, Ellis Island, Times Square, Central Park, Brooklyn Bridge and Metropolitan Museum of Art.

**Not included:**

* Lunch, snacks or drinks in transit
* Excess baggage weight or additional checked items
* Cost of Individual passport (£61.50)
* Shopping spends- budget approx. $50 per day.
* ESTA processing fee approx. £18 . This has to be completed by each person individually well in advance of travel. <https://esta.cbp.dhs.gov/esta> For the smooth planning of the trip, this must be completed by February 20th 2026.

Please note the ESTA process applies to UK citizens and most EU, anyone with different nationality will need to check visa requirement and it is your sole responsibility to ensure that you comply prior to paying a deposit to secure a place on the trip.

* The school has basic insurance that will cover medical expenses up to £10,000,000. It is strongly recommended that you purchase your own single trip travel insurance when you pay your deposit, particularly to cover an electronic device.

The payment plan for the New York trip is as follows;

A **non-refundable** deposit of £300 by 28th April 2025, followed by monthly **non-refundable** instalments. We appreciate that this is a quick turnaround for deposits, but it is needed to secure the best flight rates. Parent pay will be open from Friday 4th April 2025 to accept deposits.

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| Payment Plan  |
| Deposit | Monday 28th April | £300  |
| 1st Instalment | Monday 26th May | £300 |
| 2nd Instalment | Monday 30th June | £200 |
| 3rd Instalment | Monday 28th July | £200 |
| 4th instalment  | Monday 25th August | £200 |
| 5th Instalment | Monday 29th September | £200 |
| 6th Instalment | Monday 27th October | £220 |

An information meeting for Parents/Carers will take place at school on **Monday 14th July at 4pm**~~.~~

**Please note that parents/carers are liable for the full cost of the trip once the 1st instalment has been made.**

In the event of a student not being able to participate in the visit, the school will not be able to provide a refund, in this circumstance the family will need to claim on their own insurance.

In the event of low interest, the trip will not be viable and deposits will be refunded.

Please make sure that you read the announcement on Class Charts which outlines further information regarding draft itinerary, health and safety and staff to student ratios.

If you have any further questions, please feel free to contact me.

Yours sincerely,



Miss A Clarke

Assistant Headteacher