



17 January 2022

Dear Parents

Further to our previous letter regarding Spring Term key events, we are delighted to share more details regarding the arrangements for the Year 7 Parents' Evening.

### **Year 7 Parents' Evening– Thursday 3 February 2022**

We have scheduled the Year 7 Parents' Evening for **Thursday 3 February 4:00pm – 6:30pm**, this will be a good opportunity to review your child's progress since they joined the school in September.

Unfortunately, due to the current plan B restrictions related to Covid-19 we are forced to do things slightly differently. We would normally be looking forward to seeing you in person at school but in place of these face to face meetings, we are inviting you to a virtual event. The Parents' Evening will be held using Microsoft Teams and you will be able to speak with your son/daughter's form teacher.

Your child will be issued with an appointment card to make an appointment with their form tutor. Staff will set aside time during morning registration so the students can do this, and Miss Chong will check on the progress they are making in this task. Mrs Kirwan, Miss Chong and Learning Support will also be available, please contact school separately to make an appointment if you would also like the opportunity to speak to them.

On the evening, the teacher will call you on your child's Teams account that they use to attend virtual lessons and complete homework.

If you need support with your child's log in/password for their TEAMS account contact:

[itsupport@beparteducationaltrust.com](mailto:itsupport@beparteducationaltrust.com)

Please can you ensure that you have this set up in advance and you are both logged onto TEAMS ready to accept the call. They should be familiar with this technology as we used TEAMS for the setting of homework with all students in the past few months.

Appointment times are five minutes long; we must politely insist that these are kept to, to ensure the smooth running of the event. However, sometimes they can overrun so please do not worry if you do not receive a call at the exact appointment time.

This a highly valued part of the school calendar and we very much look forward seeing you, at our virtual event. If you have any questions please don't hesitate to contact Mrs Kirwan or Miss Chong, in the first instance.

With Best Wishes

Peter Mee  
Deputy Headteacher