



17 January 2022

Dear Parents

Further to our previous letter regarding Spring Term key events, we are delighted to share more detailed information regarding the arrangements for the Year 8 Parents' Evening.

Year 8 Parents' Evening– Thursday 3 February 2022

We have scheduled the Year 8 Parents' Evening for **Thursday 3 February 4:00pm – 6:30pm**, this will be a good opportunity to review your son/daughter's progress since September 2021.

Unfortunately, due to Covid-19, we are forced to do things slightly differently. We would normally be looking forward to seeing you in person at school, but in place of these face to face meetings, we are inviting you to a virtual event. The Parents' Evening will be held using Microsoft Teams and you will be able to speak with your son/daughter's form teacher.

Your son/daughter will be issued with an appointment card to make an appointment with their form tutor. Staff will set aside time in morning registration so the students can do this, and Mrs Davies will check on the progress they are making in this task. Mrs Kirwan, Mrs Davies and Learning Support will also be available, please contact school separately to make an appointment, if you would also like the opportunity to speak to them.

On the evening, the teacher will call you on your son/daughter's Teams account that they use to attend virtual lessons and complete homework.

If you need support with your child's log in/password for their TEAMS account contact:

itsupport@beparteducationaltrust.com

Please can you ensure that you have this set up in advance and you are both logged onto TEAMS ready to accept the call. They should be familiar with this technology, as we have used TEAMS for the remote teaching with all students in the past few months.

Appointment times are five minutes long; we must politely insist that these are kept to, to ensure the smooth running of the event. We have also instructed teaching staff that they must end meetings after five minutes. However, sometimes they can overrun so please do not worry if you do not receive a call at the exact appointment time.

This a highly valued part of the school calendar and we very much look forward seeing you, at our virtual event. If you have any questions please don't hesitate to contact Mrs Davies, your son/daughter's Year Leader in the first instance

With Best Wishes

Peter Mee
Deputy Headteacher