

Wednesday, September 30, 2020

Dear Parents/Carers,

May I begin by thanking you personally for your patience and support during the period of school closures as we all transitioned into a very new way of working. This letter is to give you an updated overview of our plans for remote learning for students in Y7-11 should they need, for any reason, to access their work from home.

Now that all students are back in school, it is important that we continue with our remote learning provision to ensure immediate access to missed work should a student be absent from class. Our intention is to make use of Google Classroom as the central platform for this provision. This allows teachers to mirror the work completed in class and therefore reduce the gaps in learning created by absence. Over the next couple of weeks, students will be provided with training on how to use Google Classroom safely and effectively. They will be given an opportunity to log into their classrooms for core subjects and explore the resources that are already available to them. Codes for their other classes will also be provided.

Once students have logged into the Google classroom for each subject they take, they should have access to all learning resources that students are accessing in school. These resources will be uploaded on a weekly basis and will be supported with extra guidance and support materials to help students access them independently from the teacher. If for any reason we need to educate large numbers of students from home, we will also provide opportunities for students to communicate regularly with their teachers via Google Meet. These meetings can be accessed by students using their school email address.

If a student is struggling to access their school email account, please contact [emailrequest@unity.fcat.org.uk](mailto:emailrequest@unity.fcat.org.uk). There is a Google Classroom guide available through the 'Remote Learning' section of our website and if you would like to request any learning materials/resources there is also a link on there to the appropriate Google Form. A link to some useful parental information regarding online safety is also available through the following link: [www.thinkuknow.co.uk/parents/Support-tools/home-activity-worksheets](http://www.thinkuknow.co.uk/parents/Support-tools/home-activity-worksheets).

In the meantime, can we ask that you encourage your child to go onto Google Classroom and familiarise themselves with the resources available to them. If they have any questions about how to access their work, they must seek clarification from their teacher.

Yours sincerely,



Mrs T Shaw  
Assistant Headteacher for Quality of Education